

Schuylkill Haven Area School District Volunteer Clearance Requirements (non-paid positions)

→ **FBI Criminal History Background Check:** <https://www.pa.cogentid.com>

NOTE: If you meet the 3 legal requirements per the attached memo, you are **exempt** from the fingerprint clearance. Please complete Exemption Form.



Applicant Fingerprinting Online Services



Click an icon below for additional information pertaining to fingerprint background checks for the following entities:



→ **Pennsylvania Child Abuse History Clearance:** <https://www.compass.state.pa.us/cwis>



→ **State Police Criminal Record Check:** <https://epatch.state.pa.us>

Return clearances to: Superintendent Lorraine M. Felker, District Office
501 East Main Street, Schuylkill Haven, PA 17972

Schuylkill Haven Area School District
Volunteer FBI Criminal History Background Check Exemption

Name

Address

City, ST, Zip

Email

Contact #

Today's Date

Purpose(s): Booster Club, Classroom Aide,
Field Trip, etc.

This letter informs you that I, _____, am exempt from the FBI Criminal History Background Check because I meet the following three legal requirements:

- I am obtaining my clearance so I may be permitted to chaperone school field trips. My position as school chaperone is unpaid;
- I have been a continuous resident of Pennsylvania for the past 10 years;
- I affirm I am not disqualified from service based upon a conviction one or more disqualifying offenses found in 23 Pa C.S.§6344. I have never been convicted of a crime.

If you require additional information, please contact me. Thank you.

Sincerely,

Signature

Print Name