

**SCHUYLKILL HAVEN AREA SCHOOL DISTRICT
MINUTES OF THE REGULAR BOARD MEETING
March 26, 2018**

The Board of School Directors of the Schuylkill Haven Area School District met in regular monthly session in the Hale Board Room on the above date beginning at 6:30 pm. This March meeting was rescheduled from Wednesday, March 21, 2018 due to inclement weather. Secretary Felty took roll call and the following board members responded:

- Mr. Scott Jacoby
- Mr. Eric Felty
- Mrs. Diana McGoey
- Mr. Bud Runkle
- Mrs. Melissa Strauch
- Mrs. Sandy Hess
- Absent: Personal
 - Mrs. Crystal McGarry
 - Mrs. Rebecca Sterner-Ulsh
 - Mrs. Jennifer Stoyer
- Administrator(s):
 - Mr. Owen Felty
 - Mr. Chuck Grabusky
 - Mrs. Lisa Hartz
 - Ms. Rhonda Johnson
 - Ms. Shea Singley
- Administrators listed below:
 - Mr. Matthew Buletza
 - Mr. Matthew Horoschak
 - Mr. Ken Rossi
 - Mr. Dennis Siket
- Business Manager Mrs. Kim Umphrey
- Solicitor Attorney James Caravan
- Superintendent Dr. Fitzpatrick

Secretary Felty proceeded with the reading of the Regular Board Meeting minutes held February 21, 2018. Mr. Felty moved to dispense further reading of the minutes. Motion Mrs. McGoey, seconded by Mrs. Hess, motion approved unanimously.

The receipt of February Tax Collectors and Realty Transfer Taxes were presented by Mr. Jacoby and questions by the Board to be presented to Mrs. Umphrey.
Commission deduction:

February 2018 \$1,996.26 after 2% commission deduction of \$40.74

On motion of Mrs. Hess, seconded by Mrs. McGoey, the Tax Collector Realty Transfer Reports were received and filed. A roll call vote was taken and all voted yes.

President Jacoby asked for any Secretary report. Mr. Felty did not have anything to report.

President Jacoby called for public comments. Rhonda Johnson explained how supportive the Haven Family was throughout the McGarry family crisis. Rhonda recognized there were individuals, families, groups, organizations who came together during this time of sadness. Rhonda expressed how proud she is to be a part of this community coming together to assist the family.

The following **REPORT OF THE STUDENT ACTIVITIES COMMITTEE** was presented by Mrs. Hess:

The Student Activities Committee met March 14, 2018. In attendance were Directors:

- Mrs. Sandy Hess
- Mrs. Melissa Strauch
- Mrs. Rebecca Sterner Ulsh
- Mr. Bud Runkle

Also present were:

- Visitors:
 - Mrs. Jane Gordon
 - Mr. Chuck Grabusky
 - Mrs. Lisa Hartz
 - Ms. Shea Singley
- Administrators listed below:
 - Mr. Matt Buletza
 - Mr. Matt Horoschak
 - Dr. Geno McGorry
 - Dr. Susan Morgan
 - Mr. Ken Rossi
 - Mr. Dennis Siket
 - Athletic Director Mr. Scott Buffington
 - Solicitor Attorney James Caravan
 - Business Manager Mrs. Kim Umphrey
 - Superintendent Dr. Shawn Fitzpatrick

The following are the minutes of the meeting together with any recommendations for Board consideration:

1. The attached requests for use of facilities are recommended for approval.
2. The Committee recommends approval to host the United Way Football Challenge at Rotary Field on July 24, 2018 (rain date July 25th). The facilities use fees will be waived for this community-based event.
3. Athletic Director Scott Buffington informed the Committee with spring sports enrollment as follow:
 - Baseball 24 students
 - Softball 18 students
 - Track & Field 22 female & 23 male students
4. The Committee approved eliminating extracurricular reappointment contracts issued to employees assuming the same position from year-to-year. Contract wording will be modified to reflect this change.
5. The Committee recommends approves the Hurricane Football Parents' Club to hold club meetings from 7:00 pm - 8:00 pm on the following dates:
 - 4/10/18 – HS Cafeteria
 - 5/15/18 – HS Cafeteria
 - 7/17/18 – HS Classroom 102
 - 8/21/18 – HS Classroom 102
 - 9/18/18 – HS Cafeteria
 - 10/16/18 – HS Cafeteria
 - 11/20/18 – HS Cafeteria

Mrs. Hess moved, seconded by Mrs. Strauch, to approve items 1-5 as recommended.
Motion carried unanimously.

The following **REPORT OF THE SCHOOL PLANT COMMITTEE** was presented by Mrs. McGoey:

The School Plant Committee met March 14, 2018. In attendance were Directors:

- Mrs. Diana McGoey
- Mrs. Crystal McGarry
- Mrs. Jennifer Stoyer
- Mr. Bud Runkle

Also present were:

- Visitors:
 - Mrs. Jane Gordon
 - Mr. Chuck Grabusky
 - Mrs. Lisa Hartz
 - Ms. Shea Singley
- Administrators listed below:
 - Mr. Matt Buletza
 - Mr. Matt Horoschak
 - Dr. Geno McGorry
 - Dr. Susan Morgan
 - Mr. Ken Rossi
 - Mr. Dennis Siket
- Solicitor Attorney James Caravan
- Business Manager Mrs. Kim Umphrey
- Superintendent Dr. Shawn Fitzpatrick

The following are the minutes of the meeting together with any recommendations for Board consideration:

1. The Committee recommends acceptance of the resignation of Julie Legatko as Cafeteria Aide effective March 13, 2018.
2. Superintendent Fitzpatrick updated the board with current campus upgrades in process. A continuation of numerous improvements to keep everyone safe and save energy costs to the district.

Mrs. McGoey moved, seconded by Mr. Felty, to approve items 1& 2 as recommended.
Motion carried unanimously.

The following **REPORT OF THE EDUCATION COMMITTEE** was presented by Mr. Felty:

The Education Committee met March 14, 2018. In attendance were Directors:

- Mr. Eric Felty
- Mrs. Diana McGoey
- Mrs. Melissa Strauch
- Mrs. Rebecca Sterner Ulsh

Also present were:

- Visitors:
 - Mrs. Jane Gordon
 - Mr. Chuck Grabusky
 - Mrs. Lisa Hartz
 - Ms. Shea Singley
- Administrators listed below:
 - Mr. Matt Buletza
 - Mr. Matt Horoschak
 - Dr. Geno McGorry
 - Dr. Susan Morgan
 - Mr. Ken Rossi
 - Mr. Dennis Siket
- Solicitor Attorney James Caravan
- Business Manager Mrs. Kim Umphrey
- Superintendent Dr. Shawn Fitzpatrick

The following are the minutes of the meeting together with any recommendations for Board consideration:

1. Having successfully completed her probationary period, Ms. Emma Whelski is recommended for regular employment as a Highly-Qualified Paraprofessional effective March 6, 2018.
2. The roster for the Class of 2018 is presented for approval.
3. The Committee recommends the first reading of new Policy 702.1 Sponsorship Agreements as presented. A subcommittee will be appointed or designated by Mr. Jacoby to undertake the duties as set forth in this policy.
4. The Committee recommends adoption of the SHASD Special Education Plan Report effective 7/1/18 – 6/30/21 as presented.

Mr. Felty moved, seconded by Mrs. Hess, to approve items 1-4 as recommended. Motion carried unanimously.

5. The Committee recommends accepting the resignation of Emma Whelski, Highly Qualified Paraprofessional employee effective April 2, 2018.

Mr. Felty moved, seconded by Mrs. McGoey, to approve accepting the resignation of Emma Whelski, Highly Qualified Paraprofessional employee effective April 2, 2018.

6. The Committee recommends accepting the resignation of Mrs. Audrey Lantz as high school Guidance Counselor effective 60 days from March 26, 2018, or upon early release by the district.
7. The Committee recommends amending the *2017-18 School Calendar* as presented.

The last student instructional day will now be Thursday, June 7, 2018, followed by commencement that same evening. School will now be closed Friday, March 30th and Monday April 2, 2018.

Mr. Felty moved, seconded by Mrs. Strauch, to approve items 6 & 7 as recommended. Motion carried unanimously.

The following **REPORT OF THE FINANCE COMMITTEE** was presented by Mrs. McGarry:

The Finance Committee met March 14, 2018. In attendance were Directors:

- Mrs. Crystal McGarry
- Mr. Eric Felty
- Mrs. Sandy Hess
- Mrs. Jennifer Stoyer

Also present were:

- | | |
|---|--|
| <ul style="list-style-type: none">➤ Visitors:<ul style="list-style-type: none">Mrs. Jane GordonMr. Chuck GrabuskyMrs. Lisa HartzMs. Shea Singley | <ul style="list-style-type: none">➤ Administrators listed below:<ul style="list-style-type: none">Mr. Matt BuletzaMr. Matt HoroschakDr. Geno McGorryDr. Susan MorganMr. Ken RossiMr. Dennis Siket➤ Solicitor Attorney James Caravan➤ Business Manager Mrs. Kim Umphrey➤ Superintendent Dr. Shawn Fitzpatrick |
|---|--|

The following are the minutes of the meeting together with any recommendations for Board consideration:

1. Business Manager, Mrs. Umphrey, delivered the fourth 2018-2019 Budget Presentation.
View online: www.shasd.org
District / Business Department / 2018-2019 Budget Presentations
2. The bills for the month of March are presented and recommended for payment.

Mr. Felty moved, seconded by Mrs. McGoey, to approve payment of bills for the month of March as recommended. Motion carried unanimously.
3. The 2018-2019 Schuylkill Technology Center budget is recommended for approval.

Mr. Felty moved, seconded by Mrs. McGoey, to approve 2018-2019 Schuylkill Technology Center budget as recommended. Motion carried unanimously.
4. The Committee approves the *Consent for Compromise of Taxes* for Parcel #'s: 28-16-2476.000, 60-07-0006.000, and 63-07-0290.240, as presented.

Mr. Felty moved, seconded by Mr. Runkle, to approve the *Consent for Compromise of Taxes* for Parcel #'s: 28-16-2476.000, 60-07-0006.000, and 63-07-0290.240, as presented. Motion carried unanimously.

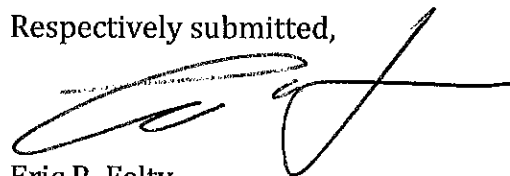
The following **REPORT AND MEMORANDUM OF THE SUPERINTENDENT** was presented by Dr. Fitzpatrick:

DATES TO REMEMBER

- | | | | |
|----------------------|-------|----|---|
| Rescheduled → | March | 27 | Middle School Play "The Best Little Theater in Town" ~ 7:00 pm |
| | | 30 | <i>Good Friday - School Closed</i> |
| | April | 6 | Life Skills Prom ~ "A Day To Shine" |
| New Event → | | 12 | <u>Free Admission:</u> Senior Citizen's invitation to Special Dress Rehearsal of "Beauty and the Beast" ~ 6:00 pm |
| | | 13 | High School Musical "Beauty and the Beast" ~ 7:00 pm |
| | | 14 | High School Musical "Beauty and the Beast" ~ 7:00 pm |
| | | 15 | High School Musical "Beauty and the Beast" ~ 3:00 pm |
| | | 20 | Act 80 - Early Dismissal Students ~ 12:00 noon |
| | | 20 | Senior Research Presentations |
| | | 27 | Middle School Student Council's Spring Dance |
| | | 28 | Junior/Senior Prom |
| | May | 5 | EC Art Expo ~ Saturday, 9:00 am - 1:00 pm |
| | | 8 | EC Art Expo ~ Tuesday, 5:00 pm - 7:30 pm |

There being no further business to discuss, Mrs. McGoey moved, seconded by Mrs. Strauch, to adjourn the meeting at 7:10 pm. Motion carried unanimously.

Respectively submitted,



Eric R. Felty
School Board Secretary

jmg

**SCHUYLKILL HAVEN AREA SCHOOL DISTRICT
REPORT OF THE TREASURER
FEBRUARY 2018**

Book	<u>GENERAL FUND</u>	Bank
\$ 38,689.63	Balance - January 31, 2018	\$ 45,626.65
1,358,651.33	Transfers from Special IMMA Account	1,358,651.33
40.70	Interest	40.70
(1,363,043.81)	Disbursements	(1,353,306.37)
<u>\$ 34,337.85</u>	Bank Balance - February 28, 2018	<u>\$ 51,012.31</u>
	Outstanding Checks	(16,674.46)
<u>\$ 34,337.85</u>	Balance - February 28, 2018	<u>\$ 34,337.85</u>

<u>SPECIAL IMMA ACCOUNT</u>		
\$ 3,623,811.22	Balance - January 31, 2018	\$ 3,623,613.22
117,524.31	Receipts	114,807.73
887,984.96	Transfers from PLGIT	887,984.96
970.23	Interest	970.23
(1,358,651.33)	Transfers to General Fund	(1,358,651.33)
<u>\$ 3,271,639.39</u>	Bank Balance - February 28, 2018	<u>\$ 3,268,724.81</u>
	Outstanding Deposits	2,914.58
<u>\$ 3,271,639.39</u>	Balance - February 28, 2018	<u>\$ 3,271,639.39</u>

PLGIT ACCOUNT

Balance - January 31, 2018	\$ 2,623,771.23
Receipts	1,248,230.94
Interest	2,252.41
Disbursements	-
Procurement Card Purchases	-
Transfers to Special IMMA Account	(887,984.96)
Balance - February 28, 2018	<u>\$ 2,986,269.62</u>

UNRESERVED DESIGNATED FUND

Balance - January 31, 2018	\$ 1,320,964.42
Interest	1,013.34
Balance - February 28, 2018	<u>\$ 1,321,977.76</u>

RIVERVIEW GENERAL FUND

Balance - January 31, 2018	\$ 656,459.34
Interest	503.59
Balance - February 28, 2018	<u>\$ 656,962.93</u>

**SCHUYLKILL HAVEN AREA SCHOOL DISTRICT
REPORT OF THE TREASURER
FEBRUARY 2018**

SAMUEL ROWLAND LIBRARY FUND

Balance - January 31, 2018	\$ 7,576.53
Interest	5.81
Balance - February 28, 2018	<u>\$ 7,582.34</u>

CAPITAL RESERVE FUND

Balance - January 31, 2018	\$ 492,587.11
Interest	377.87
Balance - February 28, 2018	<u>\$ 492,964.98</u>

SINKING FUND - 1997 BONDS

Balance - January 31, 2018	\$ 139,386.87
Interest	106.93
Balance - February 28, 2018	<u>\$ 139,493.80</u>

MUNICIPAL CODE CAPITAL RESERVE -
TRACK & FIELD

Balance - January 31, 2018	\$ 83,510.02
Interest	64.06
Balance - February 28, 2018	<u>\$ 83,574.08</u>

**SCHUYLKILL HAVEN AREA SCHOOL DISTRICT
REPORT OF THE TREASURER
FEBRUARY 2018 RECEIPTS**

SPECIAL IMMA ACCOUNT

Health Insurance Reimbursement		\$ 24,443.11
Taxes:		
Realty Transfer	7,912.50	
Schuylkill County - Delinquent	17,111.03	
Berkheimer - Delinquent	23,596.29	
Schuylkill Haven Borough	3,794.58	
South Manheim Township	-	
Landingville Borough	-	
Port Clinton Borough	-	
	52,414.40	
District Court - Fines		-
Pool:		
Parties	215.00	
Passes	-	
Receipts	120.00	
	335.00	
Schuylkill IU #29:		
Achieve Grant	-	
Classroom Rent	850.00	
	850.00	
Miscellaneous:		
Parent-Paid Tuition	2,038.80	
Tuition Reimbursement	500.00	
Tri-Valley SD - Shared Services	16,315.50	
Commonwealth of PA - MER Records	27.92	
Commonwealth of PA - Admin Claims Reimbursement	1,247.44	
Athletic Receipts	3,561.00	
Returned Fall/Winter Athletic Change	325.00	
Winter Swim Team Fees	100.00	
Schuylkill County Autism Council - Award	2,000.00	
Schuylkill Ballet - Use of Facilities	2,680.62	
Schuylkill County Football Coaches - Use of Facilities	1,241.00	
Schuylkill Haven Borough - Use of Facilities	1,415.99	
Schuylkill Choral Society - Use of Facilities	780.84	
Stephan Spolski - Use of Facilities	206.71	
Child Development - Rent	1,700.00	
2016-2017 E-Rate Reimbursement	3,164.37	
Student Records Request	104.15	
Scrap Metal	355.15	
Industrial Arts Project Fees	75.23	
SHAHS Student Parking Fees	25.00	
SHAMS Student Activities Reimbursement	124.08	
SHAHS Student Activities Reimbursement	1,421.00	
HS Student Obligation	64.00	
Student Reimbursement	8.00	
	39,481.80	
Interest		970.23
		\$ 118,494.54

PLGIT ACCOUNT

Commonwealth of PA:		
Basic Education Subsidy	947,515.00	
Social Security	103,319.28	
Health Voucher Reimbursement	22,873.25	
Title I	52,319.13	
Title II	12,885.16	
	\$ 1,138,911.82	
Local Taxes:		
EIT - Berkheimer	108,374.61	
LST - Berkheimer	944.51	
	109,319.12	
Interest		2,252.41
		\$ 1,250,483.35

SCHUYLKILL HAVEN AREA SCHOOL DISTRICT
REALTY TRANSFER TAX REPORT
FEBRUARY 2018

REALTY TRANSFER TAX	\$2,037.00
2% COMMISSION	<u>\$40.74</u>
TOTAL DUE	<u><u>\$1,996.26</u></u>

**TENTATIVE
Facilities Requests
March 2018**

SUBJECT	LOCATION	START	END
TENTATIVE: Special Olympics Swimming Practice	Swimming Pool (Wednesdays, March->May)	Wed 3/21/2018 3:00 PM	Wed 3/21/2018 4:30 PM
TENTATIVE: SH Teener League (March 30=>Aug 15)	Baseball Field (Upon availability)	Fri 3/30/2018 4:00 PM	Fri 3/30/2018 8:30 PM
TENTATIVE: HS Boys Soccer Open Practice	MS Gym/EC Field (April->August)	Tue 4/3/2018 7:00 PM	Tue 4/3/2018 9:00 PM
TENTATIVE: HS Boys Soccer Open Practice	Rotary Field (Sat, 10-12noon, Mar 7->Aug 11)	Sat 4/7/2018 10:00 AM	Sat 4/7/2018 12:00 PM
TENTATIVE: Football Practice	Rotary Field (6 practices during May 14-23)	Mon 5/14/2018 6:00 PM	Mon 5/14/2018 8:00 PM
TENTATIVE: Child Evangelism Fellowship	High School Showers	Sat 6/9/2018 4:15 PM	Sat 6/9/2018 5:30 PM
TENTATIVE: Doodle Bug Pre-School Graduation	EC or MS (TBD)	Tue 6/19/2018 5:30 PM	Tue 6/19/2018 8:00 PM
TENTATIVE: United Way Football Challenge Fundraiser	Rotary Field & Concession Stand	Tue 7/24/2018 4:00 PM	Tue 7/24/2018 9:00 PM
TENTATIVE: United Way Football Challenge (Rain Date)	Rotary Field & Concession Stand	Wed 7/25/2018 4:00 PM	Wed 7/25/2018 9:00 PM
TENTATIVE: Haven Night @ The Phillies	HS Parking Lot	Sat 8/4/2018 1:00 PM	Sat 8/4/2018 11:59 PM
TENTATIVE: Island Festival Parking	Parking Lots (shuttle service)	Sat 8/18/2018 10:00 AM	Sat 8/18/2018 6:00 PM
TENTATIVE: PTO Chinese Auction Setup	Gym/Concession Stand/Cafe Cooler	Thu 3/28/2019 3:00 PM	Thu 3/28/2019 8:00 PM
TENTATIVE: PTO Chinese Auction	Gym/Concession Stand/Cafe Cooler	Fri 3/29/2019 2:00 PM	Fri 3/29/2019 9:00 PM
TENTATIVE: PTO Chinese Auction	Gym/Concession Stand/Cafe Cooler	Sat 3/30/2019 8:00 AM	Sat 3/30/2019 9:00 PM
TENTATIVE: PTO Chinese Auction (Prize Pickup)	HS Gym	Sun 3/31/2019 2:00 PM	Sun 3/31/2019 4:00 PM