

SCHUYLKILL HAVEN AREA SCHOOL DISTRICT
MINUTES OF THE REGULAR BOARD MEETING
May 16, 2018

The Board of School Directors of the Schuylkill Haven Area School District met in regular monthly session in the Hale Board Room on the above date beginning at 6:32 pm. Secretary Felty took roll call and the following board members responded:

- Mr. Scott Jacoby
 - Mr. Eric Felty
 - Mrs. Diana McGoey
 - Mrs. Melissa Strauch
 - Mrs. Sandy Hess
 - Mrs. Crystal McGarry
 - Mrs. Rebecca Sterner-Ulsh
 - Mrs. Jennifer Stoyer
 - Mr. Bud Runkle (Absent: Personal)
- Administrators listed below:
 - Mr. Matthew Buletza
 - Mr. Matthew Horoschak
 - Dr. Susan Morgan
 - Mr. Dennis Siket
 - Business Manager Mrs. Kim Umphrey
 - Solicitor Attorney James Caravan
 - Superintendent Dr. Fitzpatrick
- Visitor(s):
 - Mr. Owen Felty
 - Mrs. Michelle McGinty
 - Ms. Nora Stoyer

Secretary Felty proceeded with the reading of the Regular Board Meeting minutes held April 18, 2018. Mr. Felty moved to dispense further reading of the minutes. Motion Mrs. McGoey, seconded by Mrs. Ulsh, motion approved unanimously.

The receipt of April Tax Collectors and Realty Transfer Taxes were presented by Mr. Jacoby and questions by the Board to be presented to Mrs. Umphrey. Commission deduction:

April 18, 2018 \$9,190.27 after 2% commission deduction of \$187.56

On motion of Mrs. Hess, seconded by Mrs. McGarry, the Tax Collector Realty Transfer Reports were received and filed. A roll call vote was taken and all voted yes.

President Jacoby asked for any Secretary report. Mr. Felty did not have anything to report.

President Jacoby called for public comments in which there were none.

The following **REPORT OF THE STUDENT ACTIVITIES COMMITTEE** was presented by Mrs. Hess:

The Student Activities Committee met May 9, 2018. In attendance were Directors:

- Mrs. Sandy Hess
- Mrs. Melissa Strauch
- Mrs. Rebecca Sterner Ulsh
- Mr. Bud Runkle

Also present were:

➤ Visitors:

Mr. William J. Folk, III
Mrs. Jane Gordon
Mr. Chuck Grabusky
Mrs. Lisa Hartz
Mr. Jay Newswanger
Mrs. Kaye Schwenk
Ms. Shea Singley

➤ Administrators listed below:

Mr. Matt Buletza
Mr. Matt Horoschak
Dr. Susan Morgan
Mr. Ken Rossi
Mr. Dennis Siket
➤ Athletic Director Mr. Scott Buffington
➤ Solicitor Attorney James Caravan
➤ Business Manager Mrs. Kim Umphrey
➤ Superintendent Dr. Shawn Fitzpatrick

The following are the minutes of the meeting together with any recommendations for Board consideration:

1. The Committee recommends approval of the facilities requests as presented.
2. The Committee recommends approval of a Co-Op Agreement between Schuylkill Haven School District and the Schuylkill Haven Borough as presented. Working together as partners will prevent duplication of effort and maximize cost effectiveness.
3. The Committee recommends the extracurricular Advisor appointments and reappointments at the contracted stipend as presented.
4. The Committee recommends the Fall Sports Coaching Staff appointments and reappointments at the contracted stipend as presented.

Mrs. Hess moved, seconded by Mrs. McGoey, approved items 1-4 as recommended. Motion carried unanimously.

5. The following use of facilities is recommended for approval:

Community Action Team (HCAT) – Friday, May 25, 2018
HS Library & Cafeteria – 4:00pm-9:00pm

Mrs. Hess moved, seconded by Mrs. Ulsh, to approved item 5 as recommended. Motion carried unanimously.

6. The Committee recommends hiring Tyler Hughes, Max Mueller, and Rebecca Wagner as lifeguards for the district.

Mrs. Hess moved, seconded by Mrs. McGarry, to approved item 6 as recommended. Motion carried unanimously.

7. The Committee recommends the extracurricular appointment of Mrs. Laura Schaeffer as Middle School Girls Basketball Assistant Coach.

The School Board of Directors, on motion of Mrs. Hess, seconded by Mrs. Strauch, approved item 7 as recommended. Ayes: 7, Naye: 0, Abstain: 1 (Mr. Jacoby). Motion passed.

The following **REPORT OF THE SCHOOL PLANT COMMITTEE** was presented by Mrs. McGoey:

The School Plant Committee met May 9, 2018. In attendance were Directors:

- Mrs. Diana McGoey
- Mr. Bud Runkle

Also present were:

- | | |
|---|---|
| <ul style="list-style-type: none">➤ Visitors:<ul style="list-style-type: none">Mr. William J. Folk, IIIMrs. Jane GordonMr. Chuck GrabuskyMrs. Lisa HartzMr. Jay NewswangerMrs. Kaye SchwenkMs. Shea Singley | <ul style="list-style-type: none">➤ Administrators listed below:<ul style="list-style-type: none">Mr. Matt BuletzaMr. Matt HoroschakDr. Susan MorganMr. Ken RossiMr. Dennis Siket➤ Solicitor Attorney James Caravan➤ Business Manager Mrs. Kim Umphrey➤ Superintendent Dr. Shawn Fitzpatrick |
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The following are the minutes of the meeting together with any recommendations for Board consideration:

1. The Committee recommends renewing the lease of two classrooms with Child Development Lease Agreement at \$17,000 per year.

Mrs. McGoey moved, seconded by Mrs. McGarry, approved item 1 as recommended. Motion carried unanimously.

2. Supervisor of Buildings & Grounds, Mr. Ken Albitz, reviewed options to refinish the high school gymnasium floor. The Committee recommends Superintendent Fitzpatrick to proceed with high school gymnasium floor and necessary repairs utilizing Capital Funds.

Mrs. McGoey moved, seconded by Mrs. Strauch, approved item 2 as recommended. Motion carried unanimously.

The following **REPORT OF THE EDUCATION COMMITTEE** was presented by Mr. Felty:

The Education Committee met May 9, 2018. In attendance were Directors:

- Mr. Eric Felty
- Mrs. Diana McGoey
- Mrs. Melissa Strauch
- Mrs. Rebecca Sterner Ulsh

Also present were:

- Visitors:
 - Mr. William J. Folk, III
 - Mrs. Jane Gordon
 - Mr. Chuck Grabusky
 - Mrs. Lisa Hartz
 - Mr. Jay Newswanger
 - Mrs. Kaye Schwenk
 - Ms. Shea Singley
- Administrators listed below:
 - Mr. Matt Buletza
 - Mr. Matt Horoschak
 - Dr. Susan Morgan
 - Mr. Ken Rossi
 - Mr. Dennis Siket
- Solicitor Attorney James Caravan
- Business Manager Mrs. Kim Umphrey
- Superintendent Dr. Shawn Fitzpatrick

The following are the minutes of the meeting together with any recommendations for Board consideration:

1. The Committee recommends adoption of the 2017-18 Revised Title I Non-public Service Agreement as presented.
2. The Committee recommends approval of the Title I – summer Slide Program as follows:

Get ready for School Beat the Summer Slide

August 6,7,8,9,13,14,15,16 (9am -11am)

All students that received Title I services during the 2017-18 school year are eligible to attend the summer program. Information will be sent home before the end of the school year and discussed with parents at the parent workshop on May 11th.

Teachers: Melissa Brennan, Ginene Heffner, Francine Bensinger, Angelique Mundy Staff will also be given additional planning/prep time each week.
3. The Committee recommends approving Canes Virtual Academy additions as presented.
4. The Committee recommends acceptance of Mrs. Marcia Hipp's letter of intent to retire effective June 7, 2018.
5. Ms. Sarah Wright has satisfactorily completed her probationary employment period and is recommended for regular employment status effective April 7, 2018.
6. The Committee recommends the appointment of Mr. Ed Andrescavage as General Science teacher for 2018 Summer Credit Recovery Program.
7. The Committee recommends the appointment of Mrs. Michelle McGinty as HS Guidance Counselor at Step 12, MS+12 effective with the 2018-19 school year.

Mr. Felty moved, seconded by Mrs. Stoyer, approved items 1-7 as recommended. Motion carried unanimously.

8. Having successfully completed his probationary period, Mr. Joe Tucci is recommended for regular employment as a Highly-Qualified Paraprofessional effective April 23, 2018.

Mr. Felty moved, seconded by Mrs. McGoey, approved item 8 as recommended. Motion carried unanimously.

9. The Committee recommends the following additions to the Paraprofessional substitute roster for the remaining 2017-18 school year: Madelyn Krause, Madelyn Schaeffer, and Emily Yakobowsky.

Mr. Felty moved, seconded by Mrs. Ulsh, approved item 9 as recommended. Motion carried unanimously.

The following **REPORT OF THE FINANCE COMMITTEE** was presented by Mrs. McGarry:

The Finance Committee met May 9, 2018. In attendance were Directors:

- Mr. Eric Felty
- Mrs. Sandy Hess

Also present were:

- Visitors:
 - Mr. William J. Folk, III
 - Mrs. Jane Gordon
 - Mr. Chuck Grabusky
 - Mrs. Lisa Hartz
 - Mr. Jay Newswanger
 - Mrs. Kaye Schwenk
 - Ms. Shea Singley
- Administrators listed below:
 - Mr. Matt Buletza
 - Mr. Matt Horoschak
 - Dr. Susan Morgan
 - Mr. Ken Rossi
 - Mr. Dennis Siket
- Solicitor Attorney James Caravan
- Business Manager Mrs. Kim Umphrey
- Superintendent Dr. Shawn Fitzpatrick

The following are the minutes of the meeting together with any recommendations for Board consideration:

1. The Sponsorship Agreements Subcommittee met and reviewed three proposals received by the district. The School Board of Directors recommend approval of all three Sponsorship Agreements.
2. The Committee recommends payment of \$116,854.76 to SCIU 29 for the Roof Replacement Project.
3. The Committee recommends the transfer of \$116,854.76 from the Capital Reserve Fund account to the General Fund account. This transfer funds the SCIU 29 Roof Replacement Project.

Mrs. McGarry moved, seconded by Mrs. Ulsh, approved items 1-3 as recommended. Motion carried unanimously.

4. The Committee recommends approval of the 2018-19 proposed final budget for public review.

The budget includes total expenditures of \$20,513,844, revenues of \$19,293,490 and utilizes a \$1,220,354 transfer from the reserve funds. This budget raises taxes 2.0% or 0.83 mills and maintains all current programs and staffing.

The School Board of Directors, on motion of Mrs. McGarry, seconded by Mrs. Hess, approved item 4 as recommended. Ayes: 7, Naye: 1 (Mrs. Hess). Motion passed.

5. The attached Homestead/Farmstead Resolution providing property tax relief for 2,311 households in the amount of \$203.47 is recommended for adoption.
6. The bills for the month of May are presented and recommended for payment.

Mrs. McGarry moved, seconded by Mrs. Ulsh, approved items 5-6 as recommended. Motion carried unanimously.

SCHUYLKILL IU29: Mr. Jacoby shared the following information:

- 1) Roof project underway June 11 and projected completion August 14.
- 2) Mr. Jim Caravan resigned as the IU29 Solicitor and will be filling in until a Solicitor is hired.
- 3) Michelle Rose was hired as transportation coordinator replacing Kathy Bound.
- 4) Shannon Brennan hired as Assistant Executive Director reporting to Dr. Greg Koons. Ms. Brennan previously worked for McCann School of Business.

The following **REPORT AND MEMORANDUM OF THE SUPERINTENDENT** was presented by Dr. Fitzpatrick:

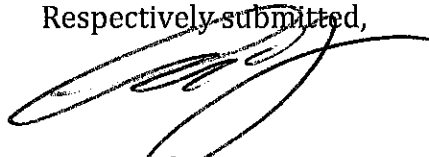
Dates to Remember

May	18	Student Council Honor's Cookout ~ Rotary Field
	20	Baccalaureate ~ Bethesda EC Church, Reedsville ~ 4:00 pm
	22	HS Spring Fair ~ 6:00 pm - 8:00 pm
	25	MS PTO Fun Day
	28	Memorial Day ~ School Closed
	30	EC PTO Fun Day
	31	EC 4th Grade Student Graduation ~ Zwerling Auditorium ~ 6:00 pm
	31	MS Track & Field Day
	31	4th Grade Graduation ~ Zwerling Auditorium ~ 6:00 pm
	June	5
6		Students Early Dismissal ~ 1:00 pm
7		Thursday, 10:30 Early Dismissal; Commencement ~ 7:30 pm
8		Friday, In-Service Day ~ 8:00 am - 1:00 pm
11		Monday, In-Service Day ~ 8:00 am - 1:00 pm
12	Tuesday, In-Service Day ~ 8:00 am - 1:00 pm	

Meeting adjourned with motion by Mr. Felty, second by Mrs. McGoey at 7:33 pm.

An Executive Session was called by Mrs. McGoey for personnel reasons. Attendees: Board of Directors, Dr. Fitzpatrick, Mr. Caravan.

Respectively submitted,

A handwritten signature in black ink, appearing to read 'Eric R. Felty', written over the text 'Respectively submitted,'.

Eric R. Felty
School Board Secretary

jmg

**TENTATIVE
Facilities Requests
May 2018**

SUBJECT	LOCATION	START	END
TENTATIVE: Special Education/ESY Program	Swimming Pool	Thu 7/12/2018 8:30 AM	Thu 7/12/2018 11:00 AM
TENTATIVE: Special Education/ESY Program	EC/MS/HS Classrooms: Tues=>Thurs, June 19 until July 31	Tue 6/19/2018 8:00 AM	Tue 6/19/2018 11:30 AM
TENTATIVE: SH Midget Cheerleading Practice	EC Grass & Field: Mon=>Fri, July 9 until Nov 9	Mon 7/9/2018 5:30 PM	Mon 7/9/2018 7:30 PM
TENTATIVE: Memorial Day Ceremonies	Zwerling Auditorium (inclement weather only)	Mon 5/28/2018 9:00 AM	Mon 5/28/2018 11:00 AM
TENTATIVE: Lifeguard Recertification Course	Swimming Pool	Thu 5/24/2018 6:00 PM	Thu 5/24/2018 9:00 PM
TENTATIVE: Lifeguard Recertification Course	Swimming Pool	Fri 5/18/2018 6:00 PM	Fri 5/18/2018 9:00 PM
TENTATIVE: HS Girls Basketball Camp	HS Gym: Monday=>Friday	Mon 6/11/2018 4:00 PM	Mon 6/11/2018 8:00 PM
TENTATIVE: HS Boys Basketball Open Gym	MS Gym	Wed 7/11/2018 11:30 AM	Wed 7/11/2018 1:00 PM
TENTATIVE: HS Boys Basketball Open Gym	MS Gym: Mon/Tues/Thurs, June 11 until July 26	Mon 6/11/2018 11:30 AM	Mon 6/11/2018 1:00 PM