

**SCHUYLKILL HAVEN AREA SCHOOL DISTRICT**  
**MINUTES OF THE REGULAR BOARD MEETING**  
**February 15, 2017**

The Board of School Directors of the Schuylkill Haven Area School District met in regular monthly session in the Hale Board Room on the above date beginning at 6:00 pm. President Jacoby took roll call and the following members of the Board responded:

- Mr. Scott Jacoby
- Mr. Eric Felty
- Mrs. Diana McGoey
- Mr. Kevin Weiser
- Mrs. Melissa Strauch
- Mrs. Sandy Hess
- Mrs. Crystal McGarry
- Mrs. Rebecca Sterner-Ulsh
- Mrs. Jennifer Stoyer
- Administrators listed below:
  - Mr. Matthew Horoschak
  - Dr. Susan Morgan
  - Mrs. Rene' Reese
  - Mr. Dennis Siket
  - Mrs. Sarah Yoder
- Business Manager Mrs. Kim Umphrey
- Solicitor Attorney James Caravan
- Superintendent Mrs. Lorraine Felker
- Visitor(s):
  - Mrs. Bobby Donati
  - Mr. Michael Donati
  - Mrs. Colleen Fanelli
  - Mr. Chuck Grabusky
  - Mrs. Lisa Hertz
  - Mr. Dennis Hughes
  - Ms. Rhonda Johnson
  - Mrs. Kaye Schwenk
  - Ms. Shea Singley

Secretary Felty proceeded with the reading of the Regular Board Meeting minutes held January 18, 2017. Mr. Felty moved to dispense further reading of the minutes and Mrs. McGoey seconded the motion. Vote carried unanimously.

An executive session regarding personnel began at 6:05 pm. Attending were: Board of Directors, Mrs. Felker, Mr. Caravan, Mrs. Yoder and Mr. Siket. Session recessed at 6:25 pm.

The Treasurer's Reports for January, 2017 were presented by Mr. Jacoby and any questions presented to Mrs. Umphrey. The January 2017 Tax Collectors and Realty Transfer Taxes in the amount of \$4,280.14; after a 2% commission deduction of \$87.35. On motion of Mrs. McGoey, seconded by Mrs. Strauch, the Treasurer's Reports and Tax Collector Realty Transfer Reports were received and filed. A roll call vote was taken and all voted yes.

**SCHUYLKILL HAVEN AREA SCHOOL DISTRICT  
REPORT OF THE TREASURER  
NOVEMBER 2016**

<u>Book</u>	<u>GENERAL FUND</u>	<u>Bank</u>
\$ 31,218.97	Balance - October 31, 2016	\$ 43,209.04
1,139,139.80	Transfers from Special IMMA Account	1,139,139.80
17.39	Interest	17.39
<u>(1,123,277.45)</u>	Disbursements	<u>(1,119,445.96)</u>
\$ 47,098.71	Bank Balance - November 30, 2016	\$ 62,920.27
	Outstanding Checks	<u>(15,821.56)</u>
<u>\$ 47,098.71</u>	Balance - November 30, 2016	<u>\$ 47,098.71</u>
<u>SPECIAL IMMA ACCOUNT</u>		
\$ 4,388,636.44	Balance - October 31, 2016	\$ 4,215,576.26
308,642.00	Receipts	453,277.65
863,862.88	Transfers from PLGIT	863,862.88
646.57	Interest	646.57
<u>(1,139,139.80)</u>	Transfers to General Fund	<u>(1,139,139.80)</u>
\$ 4,422,648.09	Bank Balance - November 30, 2016	\$ 4,394,223.56
	Outstanding Deposits	28,424.53
<u>\$ 4,422,648.09</u>	Balance - November 30, 2016	<u>\$ 4,422,648.09</u>
<u>PLGIT ACCOUNT</u>		
	Balance - October 31, 2016	\$ 2,702,721.79
	Receipts	782,777.94
	Interest	587.88
	Disbursements	(5.50)
	Procurement Card Purchases	(40,565.88)
	Transfers to Special IMMA Account	<u>(863,862.88)</u>
	Balance - November 30, 2016	<u>\$ 2,581,653.35</u>
<u>UNRESERVED DESIGNATED FUND</u>		
	Balance - October 31, 2016	\$ 1,309,548.93
	Interest	\$ 214.68
	Balance - November 30, 2016	<u>\$ 1,309,763.61</u>
<u>RIVERVIEW GENERAL FUND</u>		
	Balance - October 31, 2016	\$ 650,162.50
	Interest	213.17
	Balance - November 30, 2016	<u>\$ 650,375.67</u>

**SCHUYLKILL HAVEN AREA SCHOOL DISTRICT  
REPORT OF THE TREASURER  
JANUARY 2017**

**SAMUEL ROWLAND LIBRARY FUND**

Balance - December 31, 2016	\$ 7,515.89
Interest	0.64
Balance - January 31, 2017	<u>\$ 7,516.53</u>

**CAPITAL RESERVE FUND**

Balance - December 31, 2016	\$ 488,943.01
Interest	82.98
Balance - January 31, 2017	<u>\$ 489,025.99</u>

**SINKING FUND - 1997 BONDS**

Balance - December 31, 2016	\$ 138,228.36
Interest	23.48
Balance - January 31, 2017	<u>\$ 138,251.84</u>

**MUNICIPAL CODE CAPITAL RESERVE -  
TRACK & FIELD**

Balance - December 31, 2016	\$ 77,827.95
Interest	13.22
Balance - January 31, 2017	<u>\$ 77,841.17</u>

**SCHUYLKILL HAVEN AREA SCHOOL DISTRICT  
REPORT OF THE TREASURER  
JANUARY 2017 RECEIPTS**

**SPECIAL IMMA ACCOUNT**

Health Insurance Reimbursement		\$ 31,399.11
Taxes:		
Realty Transfer	12,881.04	
Schuylkill County - Delinquent	8,296.06	
Berkheimer - Delinquent	6,522.24	
Schuylkill Haven Borough	90,248.14	
South Manheim Township	489.60	
Landingville Borough	-	
Port Clinton Borough	229.90	
	118,666.98	
District Court - Fines		-
Pool:		
Parties	425.00	
Passes	30.00	
Receipts	118.00	
	573.00	
Schuylkill IU #29:		
ACHIEVE Grant	2,995.16	
15/16 Final Reconciliation	162,369.25	
Classroom Rent	850.00	
	166,214.41	
Miscellaneous:		
Tuition Reimbursement	723.75	
Parent-Paid Tuition	1,212.04	
Shenandoah Valley SD - ESY	2,427.53	
Zwerling Trust Award	14,000.00	
AEM Donation	500.00	
STEM Grant - Reimbursement	154.99	
Commonwealth of PA - MER Records	27.48	
BHA - Refund	2,122.44	
Athletic Receipts	5,948.00	
PSEA Substitute Reimbursement	130.90	
Schuylkill Ballet - Use of Facilities	3,969.05	
Schuylkill County Football Coaches - Use of Facilities	1,134.33	
Schuylkill Choral Society - Use of Facilities	900.30	
Schuylkill Haven Recreation - Use of Facilities	513.54	
Schuylkill County Youth Soccer - Use of Facilities	298.50	
Child Development - Rent	1,700.00	
Scrap Metal	63.00	
SHAHS Student Activities Fund - Reimbursement	520.00	
HS Student Obligation	11.00	
HS Student Parking Fees	85.00	
Duplicate Tax Fees	7.25	
Postage	0.70	
	36,449.80	
Interest		88.42
		\$ 353,391.72

**PLGIT ACCOUNT**

Commonwealth of PA:		
Special Education Subsidy	113,172.00	
Title I	21,054.50	
Title II	3,073.00	
	137,299.50	\$
Local Taxes:		
EIT - Berkheimer	25,027.44	
LST - Berkheimer	205.85	
	25,233.29	
Interest		1,118.18
		\$ 163,650.97

President Jacoby asked for any Secretary report. Mr. Felty responded with nothing to report.

Agenda #7. Mr. & Mrs. Handling, student parents, requesting to attend the meeting to ask an extracurricular question, were not present this evening.

President Jacoby called for public comments. Mr. & Mrs. Donati spoke with concerns about the boys basketball program and the coaching staff hiring procedure. Mrs. Fanelli's fear is there won't be a high school boys basketball program next year and asks the board to take in consideration their concerns.

President Jacoby asked for any additional comments, in which he received none.

The following **REPORT OF THE STUDENT ACTIVITIES COMMITTEE** was presented by Mrs. Hess:

The Student Activities Committee met February 8, 2017. In attendance was Director:

- Mrs. Sandy Hess
- Mrs. Melissa Strauch
- Mrs. Rebecca Sterner Ulsh
- Mr. Kevin Weiser

Also present were:

- |  |  |
|--|--|
| <ul style="list-style-type: none"><li>➤ Visitors:<ul style="list-style-type: none"><li>Mrs. Coleen Fanelli</li><li>Mr. Jay Newswanger</li><li>Ms. Shea Singley</li></ul></li></ul> | <ul style="list-style-type: none"><li>➤ Administrators listed below:<ul style="list-style-type: none"><li>Mr. Matt Buletza</li><li>Mr. Matt Horoschak</li><li>Mrs. René Reese</li><li>Mr. Dennis Siket</li><li>Mrs. Sarah Yoder</li></ul></li><li>➤ Athletic Director Mr. Scott Buffington</li><li>➤ Business Manager Mrs. Kim Umphrey</li><li>➤ Superintendent Mrs. Lorraine Felker</li></ul> |
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The following are the minutes of the meeting together with any recommendations for Board consideration:

1. The Committee recommends approval of the facilities requests as presented.

The School Board, on motion of Mrs. Hess, seconded by Mrs. Strauch, approved the facilities requests as presented. Motion carried unanimously.

**ADDENDUM**  
**Facilities Requests**  
**February 2017**

<b>SUBJECT</b>	<b>LOCATION</b>	<b>START</b>	<b>END</b>
ADDENDUM: Biddy Wrestling recognition	HS Gym (Free admission)	Wed 2/8/2017 7:00 PM	Wed 2/8/2017 7:30 PM
ADDENDUM: Schuylkill League Baseball Coaches	HS Healthroom 102	Tue 2/28/2017 7:00 PM	Tue 2/28/2017 8:00 PM
ADDENDUM: Annual Marching Band Banquet	HS Cafeteria	Fri 3/10/2017 5:30 PM	Fri 3/10/2017 8:30 PM
ADDENDUM: American Red Cross Lifeguard Course	Pool & Healthroom 102	Fri 3/24/2017 6:00 PM	Fri 3/24/2017 9:00 PM
ADDENDUM: American Red Cross Lifeguard Course	Pool & Healthroom 102	Sun 3/26/2017 1:30 PM	Sun 3/26/2017 6:00 PM
ADDENDUM: American Red Cross Lifeguard Course	Pool & Healthroom 102	Fri 3/31/2017 6:00 PM	Fri 3/31/2017 9:00 PM
ADDENDUM: American Red Cross Lifeguard Course	Pool & Healthroom 102	Sun 4/2/2017 1:30 PM	Sun 4/2/2017 6:00 PM
ADDENDUM: Youth Swim Booster fundraiser distribution	HS Gym & Lobby area	Tue 4/11/2017 5:30 PM	Tue 4/11/2017 6:30 PM
ADDENDUM: American Red Cross Lifeguard Course	Pool & Healthroom 102	Fri 4/14/2017 6:00 PM	Fri 4/14/2017 9:00 PM
ADDENDUM: Football Parents' Club Meeting	HS Cafeteria	Wed 4/19/2017 7:00 PM	Wed 4/19/2017 8:00 PM
ADDENDUM: American Red Cross Lifeguard Course	Pool & Healthroom 102	Fri 4/21/2017 6:00 PM	Fri 4/21/2017 9:00 PM
ADDENDUM: American Red Cross Lifeguard Course	Pool & Healthroom 102	Sat 4/22/2017 9:00 AM	Sat 4/22/2017 12:00 PM
ADDENDUM: American Red Cross Lifeguard Course	Swimming Pool & Healthroom 102	Sun 4/23/2017 1:30 PM	Sun 4/23/2017 6:00 PM
ADDENDUM: Football Parents' Club Meeting	HS Cafeteria	Tue 5/16/2017 7:00 PM	Tue 5/16/2017 8:00 PM
ADDENDUM: Majestic Awards musical practice	Zwerling Auditorium	Mon 5/22/2017 3:00 PM	Mon 5/22/2017 10:00 PM
ADDENDUM: Football Parents' Club Meeting	HS Healthroom 102	Tue 6/13/2017 7:00 PM	Tue 6/13/2017 8:00 PM
ADDENDUM: Football Parents' Club Meeting	HS Healthroom 102	Tue 7/18/2017 7:00 PM	Tue 7/18/2017 8:00 PM
ADDENDUM: Troopers Drum & Bugle Corp	District-wide facilities	Mon 7/31/2017 12:00 AM	Mon 8/7/2017 12:00 AM
ADDENDUM: Football Parents' Club Meeting	HS Healthroom 102	Tue 8/8/2017 7:00 PM	Tue 8/8/2017 8:00 PM
ADDENDUM: Football Parents' Club Meeting	HS Cafeteria	Tue 9/19/2017 7:00 PM	Tue 9/19/2017 8:00 PM
ADDENDUM: Football Parents' Club Meeting	HS Cafeteria	Tue 10/17/2017 7:00 PM	Tue 10/17/2017 8:00 PM
ADDENDUM: Football Parents' Club Meeting	HS Cafeteria	Tue 11/14/2017 7:00 PM	Tue 11/14/2017 8:00 PM
ADDENDUM: Schuylkill Ballet Theatre	Zwerling Auditorium & 3 Classrooms	Sun 11/19/2017 1:30 PM	Sun 11/19/2017 4:51 PM

**ADDENDUM**  
**Facilities Requests**  
**February 2017**

<b>SUBJECT</b>	<b>LOCATION</b>	<b>START</b>	<b>END</b>
ADDENDUM: Schuylkill Ballet Theatre	Zwerling Auditorium & 3 Classrooms	Wed 11/22/2017 1:00 PM	Wed 11/22/2017 9:00 PM
ADDENDUM: Schuylkill Ballet Theatre	Zwerling Auditorium & 3 Classrooms	Fri 11/24/2017 5:00 PM	Fri 11/24/2017 9:00 PM
ADDENDUM: Schuylkill Ballet Theatre	Zwerling Auditorium & 3 Classrooms	Sat 11/25/2017 5:00 PM	Sat 11/25/2017 10:00 PM
ADDENDUM: Schuylkill Ballet Theatre	Zwerling Auditorium & 3 Classrooms	Sun 11/26/2017 1:30 PM	Sun 11/26/2017 6:00 PM
ADDENDUM: Football Parents' Club Meeting	HS Cafeteria	Tue 12/5/2017 7:00 PM	Tue 12/5/2017 8:00 PM

2. The Committee recommends reappointment of the following:

Assistant Baseball Coach:	Dennis Siket
Assistant Track & Field Coach:	Nick Reichert
Volunteer Baseball Coaches:	George "Chip" Kulp Bob Peel Jonathan Miller Randy Ott Jacob Rhody
Volunteer Softball Coaches:	Gary Adams, Jr. Don Nettles Kate Rhody

The School Board, on motion of Mrs. Hess, seconded by Mrs. McGarry , approved the reappointments listed above. Roll call vote: All voted aye.

3. The Committee recommends the appointment of Mykal B. McCulloch as Assistant Girls Soccer Coach for the 2017 season.

The School Board, on motion of Mrs. Hess, seconded by Mrs. Ulsh, approved the appointment of Mykal B. McCulloch as Assistant Girls Soccer Coach for the 2017 season. Roll call vote: All voted aye.

4. The installation of a Track and Field Record Board on the Field House wall as presented is recommended.

The School Board, on motion of Mrs. Hess, seconded by Mrs. McGoey, approved the installation of a Track and Field Record Board on the Field House wall as presented. Roll call vote: All voted aye.

5. Mrs. Fanelli addressed the Board inquiring as to the evaluation process for our coaches, asked if the evaluations were public and shared her concerns with the basketball program.

6. The additional attached facilities requests are recommended for approval.

The School Board, on motion of Mrs. Hess, seconded by Mrs. Ulsh, approved the addendum facilities requests as presented. Motion carried unanimously.



**ADDENDUM  
Facilities Requests  
February 2017**

<b>SUBJECT</b>	<b>LOCATION</b>	<b>START</b>	<b>END</b>
ADDENDUM: Schuykill Ballet Theatre	Zwerling Auditorium & 3 Classrooms	Wed 11/22/2017 1:00 PM	Wed 11/22/2017 9:00 PM
ADDENDUM: Schuykill Ballet Theatre	Zwerling Auditorium & 3 Classrooms	Fri 11/24/2017 5:00 PM	Fri 11/24/2017 9:00 PM
ADDENDUM: Schuykill Ballet Theatre	Zwerling Auditorium & 3 Classrooms	Sat 11/25/2017 5:00 PM	Sat 11/25/2017 10:00 PM
ADDENDUM: Schuykill Ballet Theatre	Zwerling Auditorium & 3 Classrooms	Sun 11/26/2017 1:30 PM	Sun 11/26/2017 6:00 PM
ADDENDUM: Football Parents' Club Meeting	HS Cafeteria	Tue 12/5/2017 7:00 PM	Tue 12/5/2017 8:00 PM

The following **REPORT OF THE SCHOOL PLANT COMMITTEE** was presented by Mrs. McGoey:

The School Plant Committee met February 8, 2017. In attendance were Directors:

- Mrs. Diana McGoey
- Mrs. Crystal McGarry
- Mrs. Jennifer Stoyer
- Mr. Kevin Weiser

Also present were:

- Visitors:
  - Mr. Jay Newswanger
  - Ms. Shea Singley
- Administrators listed below:
  - Mr. Matt Buletza
  - Mr. Matt Horoschak
  - Mrs. René Reese
  - Mr. Dennis Siket
  - Mrs. Sarah Yoder
- Building & Grounds Supervisor Mr. Ken Albitz
- Business Manager Mrs. Kim Umphrey
- Superintendent Mrs. Lorraine Felker

The following are the minutes of the meeting together with any recommendations for Board consideration:

1. Acceptance of the resignation of Mr. Ryan Wehr as HS Study Hall/Cafeteria Monitor effective February 3, 2017, is recommended.

The School Board, on motion of Mrs. McGoey, seconded by Mrs. Stoyer, approved the resignation of Mr. Ryan Wehr as HS Study Hall/Cafeteria Monitor effective February 3, 2017. Motion carried unanimously.

2. The Committee recommends the appointment of Mr. Barrie Wright, as HS Study Hall/Cafeteria Monitor at the probationary rate for Highly-qualified Paraprofessional effective February 13, 2017.

The School Board, on motion of Mrs. McGoey, seconded by Mrs. Ulsh, approved the appointment of Mr. Barrie Wright, as HS Study Hall/Cafeteria Monitor at the probationary rate for Highly-qualified Paraprofessional effective February 13, 2017. Roll call vote: All voted aye.

3. The Committee recommends approval of the estimate from Bear Creek Flooring for replacement of tile in the MS auditorium lobby and bathrooms at a cost of \$2,995.00.

The School Board, on motion of Mrs. McGoey, seconded by Mr. Weiser, approved the estimate from Bear Creek Flooring for replacement of tile in the MS auditorium lobby and bathrooms at a cost of \$2,995.00. Roll call vote: All voted aye.

4. The Committee recommends updating the HVAC controls as presented by Mr. Albitz at an approximate cost of \$15,000.

The School Board, on motion of Mrs. McGoey, seconded by Mrs. Hess, approved updating the HVAC controls as presented by Mr. Albitz at an approximate cost of \$15,000. Roll call vote: All voted aye.

5. The Committee discussed their annual walk-through of the district buildings. They would like to schedule this walk for late March-early April.
6. It was requested that Mr. Albitz look into the possible removal of a tree blocking the sight of spectators at the baseball field.

The following **REPORT OF THE EDUCATION COMMITTEE** was presented by Mr. Felty:

The Education Committee met on February 8, 2017. In attendance were Directors:

- Mr. Eric Felty
- Mrs. Diana McGoey
- Mrs. Melissa Strauch
- Mrs. Rebecca Sterner Ulsh

Also present were:

- Visitors:
  - Mr. Jay Newswanger
  - Ms. Shea Singley
- Administrators listed below:
  - Mr. Matt Buletza
  - Mr. Matt Horoschak
  - Mrs. René Reese
  - Mr. Dennis Siket
  - Mrs. Sarah Yoder
- Business Manager Mrs. Kim Umphrey
- Superintendent Mrs. Lorraine Felker

The following are the minutes of the meeting together with any recommendations for Board consideration:

1. The Committee recommends the second reading of the following policies revisions:

Current policies to be retired:

- 416 Nontenured Staff Members
- 418 Penalties for Tardiness
- 419 Outside Activities
- 420 Freedom of Speech in Non-instructional Settings
- 421 Political Activities
- 422 Gifts
- 424 Personnel Files
- 518 Penalties for Tardiness
- 519 Outside Activities
- 524 Personnel Files

Recommended policy revisions:

- 316 Nontenured Employees
- 318 Penalties for Tardiness
- 319 Outside Activities
- 320 Freedom of Speech in Non-instructional Settings
- 321 Political Activities
- 322 Gifts
- 323 Tobacco Use
- 324 Personnel Files

The School Board, on motion of Mr. Felty, seconded by Mrs. McGarry, approved the second reading of the above policies. Roll call vote: All voted aye.

2. The Committee recommends approval of the 4-year contract renewal with Source 4 Teachers for substitute services.

The School Board, on motion of Mr. Felty, seconded by Mrs. McGoey, approved the 4-year contract renewal with Source 4 Teachers for substitute services. Roll call vote: All voted aye.

3. Assistant Principal Mr. Dennis Siket discussed the 2017 summer school program. Due to changes in technology, the jointly-operated program utilized in the past is no longer possible. Mr. Siket will present a proposal for 2017 summer school at next month's meeting.
4. The Committee recommends acceptance of Mrs. Amanda Grabusky's intent to retire notification. Mrs. Grabusky has worked for the district for 32 years.

The School Board, on motion of Mr. Felty, seconded by Mrs. Ulsh, approved Mrs. Amanda Grabusky's intent to retire notification. Motion carried unanimously.

5. The Committee recommends the re-appointment of Mr. Scott Jacoby as SHASD representative on the SCIU board for a three-year term from July 1, 2017, through June 30, 2020.

The School Board, on motion of Mr. Felty, seconded by Mrs. McGoey, approved the re-appointment of Mr. Scott Jacoby as SHASD representative on the SCIU board for a three-year term from July 1, 2017, through June 30, 2020. Roll call vote: All voted aye.

6. The Committee recommends approval of the discipline agreement for Student #4958 as presented.

The School Board, on motion of Mr. Felty, seconded by Mrs. Strauch, approved the discipline agreement for Student #4958 as presented. Roll call vote: All voted aye.

7. The Committee recommends approval of the discipline agreement for Student #10595 as presented.

The School Board, on motion of Mr. Felty, seconded by Mrs. Ulsh, approved the discipline agreement for Student #10595 as presented. Roll call vote: All voted aye.

8. The Committee recommends approval of the collaborative project working with Goodwill/OVR to incorporate their School to Work Curriculum in our high school life skills classroom as presented by Director of Special Education Mrs. René Reese.

The School Board, on motion of Mr. Felty, seconded by Mr. Weiser, approved the collaborative project working with Goodwill/OVR to incorporate their School to Work Curriculum in our high school life skills classroom as presented by Director of Special Education Mrs. René Reese. Roll call vote: All voted aye.

9. The Committee recommends contracting with DotCom Therapy, LLC for speech and language services at a rate of \$75/hour on an as-needed basis through the remainder of the 2016-17 school year.

The School Board, on motion of Mr. Felty, seconded by Mrs. Hess, approved contracting with DotCom Therapy, LLC for speech and language services at a rate of \$75/hour on an as-needed basis through the remainder of the 2016-17 school year. Roll call vote: All voted aye.

The following **REPORT OF THE FINANCE COMMITTEE** was presented by Mrs. McGarry:

The Finance Committee met February 8, 2017. In attendance was Director:

- Mrs. Crystal McGarry
- Mr. Eric Felty
- Mrs. Sandy Hess
- Mrs. Jennifer Stoyer

Also present were:

- |   |   |
|---|---|
| <ul style="list-style-type: none"> <li>➤ Visitors:</li> <li style="padding-left: 20px;">Mr. Jay Newswanger</li> <li style="padding-left: 20px;">Ms. Shea Singley</li> </ul> | <ul style="list-style-type: none"> <li>➤ Administrators listed below:</li> <li style="padding-left: 20px;">Mr. Matt Buletza</li> <li style="padding-left: 20px;">Mr. Matt Horoschak</li> <li style="padding-left: 20px;">Mrs. René Reese</li> <li style="padding-left: 20px;">Mr. Dennis Siket</li> <li style="padding-left: 20px;">Mrs. Sarah Yoder</li> <li>➤ Business Manager Mrs. Kim Umphrey</li> <li>➤ Superintendent Mrs. Lorraine Felker</li> </ul> |
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The following are the minutes of the meeting together with any recommendations for Board consideration:

1. Business Manager Mrs. Kim Umphrey reviewed the attached Real Estate, Occupation and Per Capita Collection Reports with the Committee. The following actions should be taken at this time:
  - a. Exonerate the tax collectors for the collection of 2016 Per Capita, Act 511 and Occupation taxes with lists provided by these collectors as follows:

<i>Exonerations</i>	<i>Berkheimer Associates</i>	<i>Kelly Handling</i>	<i>Rochelle Trumbo</i>	<i>Christine Long</i>	<b>TOTALS</b>
<i>Occupation Tax</i>	<i>Schuylkill Haven</i>	<i>South Manheim Twp</i>	<i>Landingville</i>	<i>Port Clinton</i>	
	405	656	34	50	<b>1,145</b>

- b. The Finance Committee recommends that the proper officials of the Board be authorized to execute releases for the tax collectors and recommends that the following Resolution be adopted:

*Whereas* Berkheimer Associates, Kelly Handling, Rochelle Trumbo and Christine Long having duly accounted for taxes collected for the 2016 Per Capita and Act 511 School Tax Duplicates and having presented such accounts to the Schuylkill Haven Area School District along with a list of exonerations, which exonerations have been granted, Be It Resolved that Berkheimer Associates, Tax Collector for the Borough of Schuylkill Haven, Kelly Handling, Tax Collector for the Township of South Manheim, Rochelle Trumbo, Tax Collector of the Borough of Landingville, and Christine Long, Tax Collector for the Borough of Port Clinton, all of Schuylkill County, PA are hereby granted exoneration and full and final settlement of their 2016 school tax duplicate.

- c. The Finance Committee also recommends that the Administration be authorized to forward to Berkheimer Associates the 2016 Per Capita, Act 511 and Occupation Tax delinquent taxpayer lists for tax collection by said agency.

The School Board, on motion of Mrs. McGarry, seconded by Mrs. Strauch, approved the Real Estate, Occupation and Per Capita Collection items a. through c. as described above. Roll call vote: All voted aye.

- 2. Business Manager Mrs. Kim Umphrey will have a draft 2017-18 budget overview prepared for the next monthly meeting.
- 3. The bills for the month of February are presented and recommended for payment.

The School Board, on motion of Mrs. McGarry, seconded by Mrs. Hess, approved payment of bills for the month of February, 2017. Roll call vote: All voted aye.

- 4. The 2017-18 Schuylkill Technology Center budget is recommended for approval.

The School Board, on motion of Mrs. McGarry, seconded by Mr. Weiser, approved the 2017-18 Schuylkill Technology Center budget. A verbal roll call vote was taken. Aye: 9 Nay: 0, Motion passed.

The following **REPORT AND MEMORANDUM OF THE SUPERINTENDENT** was presented by Mrs. Felker:

Statistical information, activities accounts and administration reports were included with the Superintendent's Report.

Mr. Hess suggested a board tour of the North Vo-Tech building. Mr. Jacoby will make arrangements at the IU for a tour.

Meeting adjourned with motion by Mrs. Hess and second by Mrs. McGoey at 7:05 am.

Respectively submitted,

Eric R. Felty  
School Board Secretary

jmg