

**SCHUYLKILL HAVEN AREA SCHOOL DISTRICT
MINUTES OF THE REGULAR BOARD MEETING
November 16, 2016**

The Board of School Directors of the Schuylkill Haven Area School District met in regular monthly session in the Hale Board Room on the above date beginning at 6:01 pm. President Jacoby took roll call and the following members of the Board responded:

- Mr. Scott Jacoby
- Mr. Eric Felty
- Mrs. Diana McGoey
- Mr. Kevin Weiser
- Mrs. Melissa Strauch
- Mrs. Sandy Hess
- Mrs. Crystal McGarry
- Mrs. Rebecca Sterner-Ulsh
- Absent for personal reason:
- Mrs. Jennifer Stoyer
- Visitors:
 - Mr. Chuck Grabusky
 - Mrs. Lisa Hartz
 - Ms. Rhonda Johnson
 - Ms. Shea Singley
- Administrators listed below:
 - Mr. Matthew Horoschak
 - Dr. Susan Morgan
 - Mrs. Rene' Reese
 - Mr. Dennis Siket
 - Mrs. Sarah Yoder
- Business Manager Mrs. Kim Umphrey
- Solicitor Attorney James Caravan
- Superintendent Mrs. Lorraine Felker
- Student Representative Mr. Taylor Kaisen

Secretary Felty proceeded with the reading of the Regular Board Meeting minutes held October 19, 2016. Mr. Felty moved to dispense further reading of the minutes and Mrs. Hess seconded the motion. Vote carried unanimously.

**SCHUYLKILL HAVEN AREA SCHOOL DISTRICT
REPORT OF THE TREASURER
OCTOBER 2016**

<u>Book</u>	<u>GENERAL FUND</u>	<u>Bank</u>
\$ 44,197.96 1,864,218.51 32.68 <u>(1,877,230.18)</u> \$ 31,218.97 <u><u>\$ 31,218.97</u></u>	Balance - September 30, 2016 Transfers from Special IMMA Account Interest Disbursements Bank Balance - October 31, 2016 Outstanding Checks Balance - October 31, 2016	\$ 50,292.54 1,864,218.51 32.68 <u>(1,871,334.69)</u> \$ 43,209.04 <u>(11,990.07)</u> <u><u>\$ 31,218.97</u></u>

SPECIAL IMMA ACCOUNT

\$ 4,869,841.47	Balance - September 30, 2016	\$ 4,776,315.81
527,487.72	Receipts	447,953.20
854,876.06	Transfers from PLGIT	854,876.06
649.70	Interest	649.70
<u>(1,864,218.51)</u>	Transfers to General Fund	<u>(1,864,218.51)</u>
\$ 4,388,636.44	Bank Balance - October 31, 2016	\$ 4,215,576.26
	Outstanding Deposits	173,060.18
<u>\$ 4,388,636.44</u>	Balance - October 31, 2016	<u>\$ 4,388,636.44</u>

PLGIT ACCOUNT

Balance - September 30, 2016	\$ 2,274,158.35
Receipts	1,329,510.58
Interest	506.68
Disbursements	-
Procurement Card Purchases	(46,577.76)
Transfers to Special IMMA Account	(854,876.06)
Balance - October 31, 2016	<u>\$ 2,702,721.79</u>

UNRESERVED DESIGNATED FUND

Balance - September 30, 2016	\$ 1,309,327.13
Interest	\$ 221.80
Balance - October 31, 2016	<u>\$ 1,309,548.93</u>

RIVERVIEW GENERAL FUND

Balance - September 30, 2016	\$ -
Transfer from General Fund	\$ 650,000.00
Interest	162.50
Balance - October 31, 2016	<u>\$ 650,162.50</u>

SAMUEL ROWLAND LIBRARY FUND

Balance - September 30, 2016	\$ 7,513.99
Interest	0.64
Balance - October 31, 2016	<u>\$ 7,514.63</u>

CAPITAL RESERVE FUND

Balance - September 30, 2016	\$ 488,247.51
Interest	82.71
Balance - October 31, 2016	<u>\$ 488,330.22</u>

SINKING FUND - 1997 BONDS

Balance - September 30, 2016	\$ 138,158.90
Interest	23.40
Balance - October 31, 2016	<u>\$ 138,182.30</u>

MUNICIPAL CODE CAPITAL RESERVE -
TRACK & FIELD

Balance - September 30, 2016	\$ 77,788.84
Interest	13.18
Balance - October 31, 2016	<u>\$ 77,802.02</u>

**SCHUYLKILL HAVEN AREA SCHOOL DISTRICT
TAX COLLECTION REPORT
OCTOBER 2016**

LANDINGVILLE BOROUGH

	<u>Real Estate</u>	<u>Occupation</u>	<u>Act 511</u>	<u>Act 679</u>	<u>Total Collections</u>
Face	\$2,846.15	\$2,200.00	\$64.00	\$80.00	\$5,190.15
Rebate	-	-	-	-	-
Net Collected	<u>\$2,846.15</u>	<u>\$2,200.00</u>	<u>\$64.00</u>	<u>\$80.00</u>	<u>\$5,190.15</u>
Duplicate Amount	\$82,924.38	\$26,000.00	\$520.00	\$650.00	\$110,094.38
Additions	0.00	1,200.00	24.00	30.00	1,254.00
Exonerations	0.00	(6,400.00)	0.00	0.00	(6,400.00)
Revised Duplicate	<u>\$82,924.38</u>	<u>\$20,800.00</u>	<u>\$544.00</u>	<u>\$680.00</u>	<u>\$104,948.38</u>
Amount Paid to Date	(75,811.90)	(8,200.00)	(292.00)	(365.00)	(84,668.90)
Balance Due - 10/31/16	<u>\$7,112.48</u>	<u>\$12,600.00</u>	<u>\$252.00</u>	<u>\$315.00</u>	<u>\$20,279.48</u>
Total Assessment		130	130	130	
Additions		6	6	6	
Exoneration Requests		(32)	0	0	
Amount Paid to Date		(41)	(73)	(73)	
Unpaid Bills - 10/31/16		<u>63</u>	<u>63</u>	<u>63</u>	

PORT CLINTON BOROUGH

	<u>Real Estate</u>	<u>Occupation</u>	<u>Act 511</u>	<u>Act 679</u>	<u>Total Collections</u>
Face	\$16,421.42	\$2,400.00	\$56.00	\$70.00	\$18,947.42
Rebate	-	-	-	-	-
Net Collected	<u>\$16,421.42</u>	<u>\$2,400.00</u>	<u>\$56.00</u>	<u>\$70.00</u>	<u>\$18,947.42</u>
Duplicate Amount	\$144,521.20	\$31,200.00	\$624.00	\$780.00	\$177,125.20
Additions	0.00	0.00	0.00	0.00	0.00
Exonerations	0.00	(9,600.00)	(12.00)	(15.00)	(9,627.00)
Revised Duplicate	<u>\$144,521.20</u>	<u>\$21,600.00</u>	<u>\$612.00</u>	<u>\$765.00</u>	<u>\$167,498.20</u>
Amount Paid to Date	(118,591.96)	(9,400.00)	(368.00)	(460.00)	(128,819.96)
Balance Due - 10/31/16	<u>\$25,929.24</u>	<u>\$12,200.00</u>	<u>\$244.00</u>	<u>\$305.00</u>	<u>\$38,678.24</u>
Total Assessment		156	156	156	
Additions		0	0	0	
Exoneration Requests		(48)	(3)	(3)	
Amount Paid to Date		(47)	(92)	(92)	
Unpaid Bills - 10/31/16		<u>61</u>	<u>61</u>	<u>61</u>	

**SCHUYLKILL HAVEN AREA SCHOOL DISTRICT
TAX COLLECTION REPORT
OCTOBER 2016**

SCHUYLKILL HAVEN BOROUGH

	<u>Real Estate</u>	<u>Occupation</u>	<u>Act 511</u>	<u>Act 679</u>	<u>Total Collections</u>
Face	\$105,100.82	\$24,800.00	\$636.00	\$795.00	\$131,331.82
Penalties	218.83	(8.00)	0.08	0.10	211.01
Net Collected	<u>\$105,319.65</u>	<u>\$24,792.00</u>	<u>\$636.08</u>	<u>\$795.10</u>	<u>\$131,542.83</u>
Duplicate Amount	\$2,504,334.33	\$749,800.00	\$17,980.00	\$22,475.00	\$3,294,589.33
Additions		400.00	12.00	15.00	427.00
Exonerations	(9,302.89)	(64,000.00)	(572.00)	(715.00)	(74,589.89)
Revised Duplicate	\$2,495,031.44	\$686,200.00	\$17,420.00	\$21,775.00	\$3,220,426.44
Amount Paid to Date	(2,041,056.20)	(206,400.00)	(7,080.00)	(8,850.00)	(2,263,386.20)
Balance Due - 10/31/16	<u>\$453,975.24</u>	<u>\$479,800.00</u>	<u>\$10,340.00</u>	<u>\$12,925.00</u>	<u>\$957,040.24</u>
Total Assessment		3,749	4,495	4,495	
Additions		2	3	3	
Exoneration Requests		(320)	(143)	(143)	
Amount Paid to Date		(1,032)	(1,770)	(1,770)	
Unpaid Bills - 10/31/16		<u>2,399</u>	<u>2,585</u>	<u>2,585</u>	

SOUTH MANHEIM TOWNSHIP

	<u>Real Estate</u>	<u>Occupation</u>	<u>Act 511</u>	<u>Act 679</u>	<u>Total Collections</u>
Face	\$173,269.35	\$24,400.00	\$636.00	\$795.00	\$199,100.35
Penalties	137.47	(8.00)	(0.16)	(0.20)	129.11
Net Collected	<u>\$173,406.82</u>	<u>\$24,392.00</u>	<u>\$635.84</u>	<u>\$794.80</u>	<u>\$199,229.46</u>
Duplicate Amount	\$3,172,328.72	\$375,600.00	\$7,512.00	\$9,390.00	\$3,564,830.72
Additions		4,000.00	80.00	100.00	4,180.00
Exonerations		(110,800.00)	(188.00)	(235.00)	(111,223.00)
Revised Duplicate	\$3,172,328.72	\$268,800.00	\$7,404.00	\$9,255.00	\$3,457,787.72
Amount Paid to Date	(2,896,563.40)	(149,600.00)	(5,020.00)	(6,275.00)	(3,057,458.40)
Balance Due - 10/31/16	<u>\$275,765.32</u>	<u>\$119,200.00</u>	<u>\$2,384.00</u>	<u>\$2,980.00</u>	<u>\$400,329.32</u>
Total Assessment		1,878	1,878	1,878	
Additions		20	20	20	
Exoneration Requests		(554)	(47)	(47)	
Amount Paid to Date		(748)	(1,255)	(1,255)	
Unpaid Bills - 10/31/16		<u>596</u>	<u>596</u>	<u>596</u>	

The Treasurer's Reports for October 2016 were presented by Mr. Jacoby and any questions presented to Mrs. Umphrey. The October Tax Collectors and Realty Transfer Taxes in the amount of \$9,146.83; after a 2% commission deduction of \$186.67. On motion of Mrs. McGoey, seconded by Mrs. Strauch, the Treasurer's Reports and Tax Collector Realty Transfer Reports were received and filed. A roll call vote was taken and motion carried unanimously. (Mrs. McGarry arrived during the report of the treasury.)

President Jacoby asked for any Secretary report. Mr. Felty did not have anything to report.

President Jacoby then called for public comments and received none.

Annual Academic Performance Review: Principals provided the board a data analysis handout detailing the comparison from the 2014-15 to 2015-16 state standardized assessment results. Each principal provided PSSA results charted by grade as well as the results alignment with PDE's expected scores. Mrs. Felker mentioned Mr. Buletza is attending the SH Council Meeting this evening. Seventh-grade students proposed a solar system walking tour beginning at Rotary Field and ending downtown. Mr. Buletza offered his support of the proposed walk. The project is a collaborative effort with artist Jordan Fees.

Executive Session – Personnel: Attending were the Board, Mrs. Felker, Mr. Caravan and Mr. Horoschak.

The following **REPORT OF THE STUDENT ACTIVITIES COMMITTEE** was presented by Mrs. Hess:

The Student Activities Committee met November 9, 2016. In attendance was Director:

- Mrs. Sandy Hess
- Mrs. Melissa Strauch
- Mrs. Rebecca Sterner Ulsh
- Mr. Kevin Weiser

Also present were:

- | | |
|---|--|
| <ul style="list-style-type: none">➤ Visitors:<ul style="list-style-type: none">Mr. Brian DwyerMr. Jay NewswangerMr. Zach PearceMs. Shea SingleyMr. Walter Ughes | <ul style="list-style-type: none">➤ Administrators listed below:<ul style="list-style-type: none">Mr. Matt BuletzaMr. Matt HoroschakDr. Susan MorganMrs. René ReeseMr. Dennis SiketMrs. Sarah Yoder➤ Athletic Director Mr. Scott Buffington➤ Solicitor Attorney James Caravan➤ Business Manager Mrs. Kim Umphrey➤ Superintendent Mrs. Lorraine Felker |
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The following are the minutes of the meeting together with any recommendations for Board consideration:

1. The facilities requests as presented are recommended for approval.

The School Board, on motion of Mrs. Hess, seconded by Mr. Weiser, approved facilities requests as presented. Motion carried unanimously.

2. The resignation of Ms. Janet Whalen as Assistant Track Coach is recommended for acceptance.

The School Board, on motion of Mrs. Hess, seconded by Mrs. McGarry, approved the resignation of Ms. Janet Whalen as Assistant Track Coach. Motion carried unanimously.

3. The Committee recommends the appointment of Mrs. Margaret Palladino as Pool Co-Director at the contracted rate effective with completion of any required paperwork.

The School Board, on motion of Mrs. Hess, seconded by Mrs. McGarry approved the appointment of Mrs. Margaret Palladino as Pool Co-Director at the contracted rate effective with completion of any required paperwork. Roll call vote: All voted aye.

4. The resignation of Mr. Leroy Boyer as HS Newspaper Advisor effective immediately is recommended for acceptance.

The School Board, on motion of Mrs. Hess, seconded by Mrs. Ulsh approved the resignation of Mr. Leroy Boyer as HS Newspaper Advisor effective immediately.

5. The appointment of Ms. Janet Whalen as HS Newspaper Advisor effective immediately at the contracted rate is recommended.

The School Board, on motion of Mrs. Hess, seconded by Mrs. McGoey, approved the appointment of Ms. Janet Whalen as HS Newspaper Advisor effective immediately at the contracted rate. Roll call vote: All voted aye.

6. The appointment of Ms. Sarah Jones as Assistant Swim Coach for the 2016-17 season at the contracted rate is recommended.

The School Board, on motion of Mrs. Hess, seconded by approved the appointment of Ms. Sarah Jones as Assistant Swim Coach for the 2016-17 season at the contracted rate. Roll call vote: All voted aye.

7. The Committee recommends the appointment of Mrs. Margaret Palladino as Volunteer Swim Coach for the 2016-17 season.

The School Board, on motion of Mrs. Hess, seconded by Mrs. McGarry, approved the appointment of Mrs. Margaret Palladino as Volunteer Swim Coach for the 2016-17 season. Motion carried unanimously.

8. The Committee recommends the appointment of Mr. Isaac Melochick as 7th-Grade Boys Basketball Coach at the contracted rate for the 2016-17 season.

The School Board, on motion of Mrs. Hess, seconded by Mrs. Ulsh, approved the appointment of Mr. Isaac Melochick as 7th-Grade Boys Basketball Coach at the contracted rate for the 2016-17 season. Roll call vote: All voted aye.

9. Athletic Director Mr. Scott Buffington informed the Committee of the upcoming District XI football playoff game against Palmerton School District to be held at Pottsville Stadium on November 12 at 7:00 pm. At this point, all succeeding play-off games are scheduled for Saturdays.

10. Athletic Director Mr. Scott Buffington informed the Committee that the winter sports season will start with practices on November 18, 2016.
11. The Committee recommends the appointment of Mr. Kevin Sterner as Volunteer Wrestling Coach for the 2016-17 season.

The School Board, on motion of Mrs. Hess, seconded by Mr. Weiser, approved the appointment of Mr. Kevin Sterner as Volunteer Wrestling Coach for the 2016-17 season. Motion carried unanimously.

12. The Committee recommends the reappointment of Mr. Keith Sterner as Assistant Wrestling Coach.

The School Board, on motion of Mrs. Hess, seconded by Mrs. McGarry, approved the reappointment of Mr. Keith Sterner as Assistant Wrestling Coach. Roll call vote: All voted aye.

13. The following additional facilities request is recommended for approval:

- Schuylkill County Suicide Prevention Task Force - May 6, 2017 - Rotary Field & Concession Stand

The School Board, on motion of Mrs. Hess, seconded by Mr. Felty, approved the above facilities request. Motion carried unanimously.

**TENTATIVE Facilities Requests
November 2016**

SUBJECT	LOCATION	START	END
TENTATIVE: Baseball Pre-season practice 1/9->3/4 (Available areas)	Rotary/Bball Field/HS Gym,Spirit Rm,Balcony,Lower Hallway	Mon 1/9/2017 3:15 PM	Mon 1/9/2017 5:00 PM
TENTATIVE: Swim Team Booster Club (Concessions)	HS Concession Stand all Home games	Tue 12/20/2016 4:00 PM	Tue 12/20/2016 7:00 PM
TENTATIVE: Island Committee - Family Movie Night	MS Auditorium	Sat 12/3/2016 6:00 PM	Sat 12/3/2016 9:00 PM

11/9/2016 10:57 AM

The following **REPORT OF THE SCHOOL PLANT COMMITTEE** was presented by Mrs. McGoey:

The School Plant Committee met November 9, 2016. In attendance were Directors:

- Mrs. Diana McGoey
- Mrs. Crystal McGarry
- Mrs. Jennifer Stoyer
- Mr. Kevin Weiser

Also present were:

- Visitors:
 - Mr. Brian Dwyer
 - Mr. Jay Newswanger
 - Mr. Zach Pearce
 - Ms. Shea Singley
 - Mr. Walter Ughes
- Administrators listed below:
 - Mr. Matt Buletza
 - Mr. Matt Horoschak
 - Dr. Susan Morgan
 - Mrs. René Reese
 - Mr. Dennis Siket
 - Mrs. Sarah Yoder
 - Building & Grounds Supervisor Mr. Ken Albitz
 - Solicitor Attorney James Caravan
 - Business Manager Mrs. Kim Umphrey
 - Superintendent Mrs. Lorraine Felker

The following are the minutes of the meeting together with any recommendations for Board consideration:

1. The Committee recommends entering into the Building Automation Maintenance Contract with DM Realty LLC at an annual rate of \$33,352 for 26 service days. This is an increase of \$2,800 and a decrease from 32 to 26 days from the previous contract.

The School Board, on motion of Mrs. McGoey, seconded by Mrs. Strauch, approved entering into the Building Automation Maintenance Contract with DM Realty LLC at an annual rate of \$33,352 for 26 service days. This is an increase of \$2,800 and a decrease from 32 to 26 days from the previous contract. Roll call vote: All voted aye.

2. The appointment of Mr. Walter Ughes as part-time Technology Technician effective November 10, 2016, at the contracted probationary rate is recommended.

The School Board, on motion of Mrs. Hess, seconded by Mrs. Hess, approved the appointment of Mr. Walter Ughes as part-time Technology Technician effective November 10, 2016, at the contracted probationary rate. Roll call vote: All voted aye.

3. Mr. Brady Seigfried will serve as a Technology Intern under the oversight of Director of CI&T Dr. Susan Morgan.
4. The Committee recommends authorizing the administration to offer part-time employment to Technology Technicians as needed with ratification at the next monthly Board meeting provided the total budgeted salaries are not exceeded.

The School Board, on motion of Mrs. McGoey, seconded by Mrs. Ulsh, approved authorizing the administration to offer part-time employment to Technology Technicians as needed with ratification at the next monthly Board meeting. Motion carried unanimously.

The following **REPORT OF THE EDUCATION COMMITTEE** was presented by Mr. Felty:

The Education Committee met on November 9, 2016. In attendance were Directors:

- Mr. Eric Felty
- Mrs. Diana McGoey
- Mrs. Melissa Strauch
- Mrs. Rebecca Sterner Ulsh

Also present were:

- Visitors:
 - Mr. Jay Newswanger
 - Mr. Zach Pearce
 - Ms. Shea Singley
- Administrators listed below:
 - Mr. Matt Buletza
 - Mr. Matt Horoschak
 - Dr. Susan Morgan
 - Mrs. René Reese
 - Mr. Dennis Siket
 - Mrs. Sarah Yoder
- Solicitor Attorney James Caravan
- Business Manager Mrs. Kim Umphrey
- Superintendent Mrs. Lorraine Felker

The following are the minutes of the meeting together with any recommendations for Board consideration:

1. The following is the second reading and final recommended Policy actions:
 - a. Current policies to be retired:
 - 405 Employment of Substitute Professional Employees
 - 505 Employment of Substitute and Short-Term Employees
 - 406 Employment of Summer School Staff
 - 407 Student Teachers/Interns
 - 408 Employment Contract
 - 508 Employment Contract
 - 409 Assignment and Transfer
 - 509 Assignment and Transfer
 - 410 Abolishing a Position
 - 411 Suspensions and Furloughs
 - 511 Suspensions and Furloughs
 - 412 Evaluation of Professional Employees
 - 413 Evaluation of Temporary Professional Employees
 - 512 Evaluation of Classified Employees
 - 414 Physical Examination

514 Physical Examination
414.1 HIV Infection
514.1 HIV Infection

b. Recommended policy revisions:

305 Employment of Substitutes
306 Employment of Summer School Staff
307 Student Teachers/Interns
308 Employment Contract
309 Assignment and Transfer
310 Abolishing a Position
311 Suspensions and Furloughs
312 Performance Assessment of Superintendent
313 Evaluation of Employees
314 Physical Examination
314.1 HIV Infection

The revisions to the policies include:

1. Combining administrative, professional and support staff
2. Updating the information regarding required clearances
3. Updating the methods and requirements for evaluation processes as per new PDE regulations
4. Changing method of notification of openings since employees no longer receive paychecks

The School Board, on motion of Mr. Felty, seconded by Mrs. Ulsh, approved the second reading and final Policy actions. Roll call vote: All voted aye.

2. The Committee recommends the appointment of Ms. Heather Kondash as Highly-Qualified Paraprofessional at the contracted probationary rate effective October 31, 2016.

The School Board, on motion of Mr. Felty, seconded by Mrs. McGoey, approved the appointment of Ms. Heather Kondash as Highly-Qualified Paraprofessional at the contracted probationary rate effective October 31, 2016. Roll call vote: All voted aye.

3. PDE notified the District that the Special Education programs are in full compliance with Federal and State regulations as per the recent audit.
4. The Committee recommends the one-year extension of the current lease agreement with SCIU #29 for a classroom in the Elementary Center at \$10,200/year.

The School Board, on motion of Mr. Felty, seconded by Mrs. McGarry, approved the one-year extension of the current lease agreement with SCIU #29 for a classroom in the Elementary Center at \$10,200/year. Roll call vote: All voted aye.

5. The 2017-2018 SCIU #29 Calendar is recommended for adoption as presented.

The School Board, on motion of Mr. Felty, seconded by Mrs. McGoey, approved the 2017-2018 SCIU #29 Calendar. Roll call vote: All voted aye.

6. The Committee recommends the appointment of Dr. Susan Morgan as the Foster Care Point of Contact.

The School Board, on motion of Mr. Felty, seconded by Mrs. Ulsh, approved the appointment of Dr. Susan Morgan as the Foster Care Point of Contact. Roll call vote: All voted aye.

7. Acceptance of the resignation of Mrs. Elizabeth Milewski as Elementary Classroom teacher effective upon the availability of her replacement is recommended.

The School Board, on motion of Mr. Felty, seconded by Mr. Weiser, approved the resignation of Mrs. Elizabeth Milewski as Elementary Classroom teacher effective upon the availability of her replacement. Motion carried unanimously.

8. The Committee recommends the appointment of Ms. Heather Oswald as Elementary Classroom teacher at the pro-rated contracted rate of \$38,100, Step 1, BS, effective with the conclusion of her current long-term substitute position.

The School Board, on motion of Mr. Felty, seconded by Mrs. Hess, approved the appointment of Ms. Heather Oswald as Elementary Classroom teacher at the pro-rated contracted rate of \$38,100, Step 1, BS, effective with the conclusion of her current long-term substitute position. Roll call vote: All voted aye.

9. Mrs. Amanda Deal is recommended as mentor for Ms. Heather Oswald for the 2016-17 school year.

The School Board, on motion of Mr. Felty, seconded by Mrs. Strauch, approved Mrs. Amanda Deal as mentor for Ms. Heather Oswald for the 2016-17 school year. Roll call vote: All voted aye.

The following **REPORT OF THE FINANCE COMMITTEE** was presented by Mrs. McGarry:

The Finance Committee met November 9, 2016. In attendance were Director:

- Mrs. Crystal McGarry
- Mr. Eric Felty
- Mrs. Sandy Hess
- Mrs. Jennifer Stoyer

Also present were:

➤ Visitors:

Mr. Jay Newswanger
Mr. Zach Pearce
Ms. Shea Singley

➤ Administrators listed below:

Mr. Matt Buletza
Mr. Matt Horoschak
Dr. Susan Morgan
Mrs. René Reese
Mr. Dennis Siket
Mrs. Sarah Yoder

- Solicitor Attorney James Caravan
- Business Manager Mrs. Kim Umphrey
- Superintendent Mrs. Lorraine Felker

The following are the minutes of the meeting together with any recommendations for Board consideration:

1. The Committee recommends consent to the sale of property #63-06-0336.000 as presented.

The School Board, on motion of Mrs. McGarry, seconded by Mrs. Ulsh, approved the sale of property #63-06-0336.000 as presented. Roll call vote: All voted aye.

2. Business Manager Mrs. Kim Umphrey informed the Committee of a \$162,369 refund from SCIU for overpayment of anticipated services for the 2015-16 school year.
3. Business Manager Mrs. Umphrey informed the Committee the PlanCon funds for 2015-16 have been received. Receipt of 2016-17 PlanCon funds is anticipated sometime during this school year.
4. The bills for the month of November are presented and recommended for payment.

The

School Board, on motion of Mrs. McGarry, seconded by Mrs. McGoey, approved payment of bills for the month of November. Roll call vote: All voted aye.

The following **REPORT AND MEMORANDUM OF THE SUPERINTENDENT** was presented by Mrs. Felker:

Mrs. Felker shared the IU Chief's discussion of the discussion to change vo-tech schedule from ½ year vo-tech and ½ year at home school to ½ day vo-tech and ½ day at home school throughout the school year. Mrs. Felker explained there is in-depth research between superintendents to determine the best solution for the students.

Parent-Teacher conferences will be held on Tuesday, November 22. Schools close at 1:00 pm.

November 23, 1 pm dismissal and all schools closed November 24, 25, 28 for the Thanksgiving break.

On behalf of SHASD, we wish everyone a wonderful Thanksgiving surrounded by loved ones.

Mrs. Felker recognized the principals along with Mrs. Ulsh in the HS for coordinating successful Veteran's day ceremonies for all students.

Activities accounts and administration reports were included with the Superintendent's Report.

Meeting adjourned with motion by Mrs. McGoey and second by Mrs. McGarry at 7:04 pm

Executive Session – Contractual and Personnel Items: Attending were the Board and Mrs. Felker.
Per Mr. Jacoby, no action will be taken.

Respectively submitted,

Eric R. Felty
School Board Secretary

jmg