

**SCHUYLKILL HAVEN AREA SCHOOL DISTRICT  
MINUTES OF THE REGULAR BOARD MEETING  
September 21, 2016**

The Board of School Directors of the Schuylkill Haven Area School District met in regular monthly session in the Hale Board Room on the above date beginning at 6:01 pm. The following members of the Board responded to the roll call:

- Mr. Scott Jacoby
- Mr. Eric Felty
- Mrs. Diana McGoey
- Mr. Kevin Weiser
- Mrs. Sandy Hess
- Mr. Kevin Weiser
- Mrs. Rebecca Sterner-Ulsh
- Mrs. Melissa Strauch
- Mrs. Crystal McGarry
- Mrs. Jennifer Stoyer  
(Absent personal reasons)
- Administrators listed below:
  - Mr. Matt Buletza
  - Mr. Matthew Horoschak
  - Dr. Susan Morgan
  - Mrs. Rene’ Reese
  - Mr. Dennis Siket
  - Mrs. Sarah Yoder
- Business Manager Mrs. Kim Umphrey
- Solicitor Attorney James Caravan
- Superintendent Mrs. Lorraine Felker
- Guests:
  - Mr. Scott Kramer, RBC Capital
  - Attorney Robert Moore,  
Mette, Evans & Woodside
- Visitors:
  - Mrs. Cynthia Chamberlain
  - Mr. Troy Chamberlain
  - Ms. Megan Lengle
  - Mr. James Magdeburg, Jr.
  - Mrs. Renee Magdeburg
  - Mr. Kevin Reilly
  - Mr. Dennis Schaeffer

President Jacoby proceeded with the reading of the Regular Board Meeting minutes held August 17, 2016. Mrs. McGoey moved to dispense with further reading of the minutes and to approve the minutes as recorded, all members having received copies of the same. Mrs. McGarry seconded the motion, which carried unanimously.

**SCHUYLKILL HAVEN AREA SCHOOL DISTRICT  
REPORT OF THE TREASURER  
AUGUST 2016**

Book	GENERAL FUND	Bank
\$46,073.90	Balance - June 30, 2016	\$234,890.34
\$817,351.06	Transfers from Special IMMA Account	\$817,351.06
\$28.53	Interest	\$28.53
-\$830,786.65	Disbursements	-\$1,015,841.61
\$32,666.84	Bank Balance - July 31, 2016	\$36,428.32
	Outstanding Checks	-\$3,761.48
\$32,666.84	Balance - July 31, 2016	\$32,666.84
	SPECIAL IMMA ACCOUNT	
\$1,986,278.88	Balance - June 30, 2016	\$1,986,278.88

\$1,077,806.38	Receipts	\$720,982.22
\$679,938.15	Transfers from PLGIT	\$679,938.15
\$330.24	Interest	\$330.24
-\$343,190.47	Transfer to Payroll Account	-\$343,190.47
-\$817,351.06	Transfers to General Fund	-\$817,351.06
\$2,583,812.12	Bank Balance - July 31, 2016	\$2,226,987.96
	Outstanding Deposits	\$356,824.16
\$2,583,812.12	Balance - July 31, 2016	\$2,583,812.12
	 PLGIT ACCOUNT	
	Balance - June 30, 2016	\$2,991,281.75
	Receipts	\$188,581.78
	Interest	\$760.07
	Disbursements	-\$11.00
	Procurement Card Purchases	-\$221,667.39
	Transfers to Special IMMA Account	-\$679,938.15
	Balance - July 31, 2016	\$2,279,007.06
	 UNRESERVED DESIGNATED FUND	
	Interest	\$221.69
	Balance - July 31, 2016	\$221.69
	 SAMUEL ROWLAND LIBRARY FUND	
	Balance - June 30, 2016	\$7,512.09
	Interest	\$0.64
	Balance - July 31, 2016	\$7,512.73
	 CAPITAL RESERVE FUND	
	Balance - June 30, 2016	\$488,002.13
	Interest	\$82.67
	Balance - July 31, 2016	\$488,084.80
	 SINKING FUND - 1997 BONDS	
	Balance - June 30, 2016	\$138,089.46
	Interest	\$23.39
	Balance - July 31, 2016	\$138,112.85
	 MUNICIPAL CODE CAPITAL RESERVE - TRACK & FIELD	
	Balance - June 30, 2016	\$77,749.75
	Interest	\$13.17
	Balance - July 31, 2016	\$77,762.92

**SCHUYLKILL HAVEN AREA SCHOOL DISTRICT  
TAX COLLECTION REPORT  
AUGUST 2016**

SCHUYLKILL HAVEN BOROUGH

	<u>Real Estate</u>	<u>Occupation</u>	<u>Act 511</u>	<u>Act 679</u>	<u>Total Collections</u>
Face	\$700,667.24	\$77,800.00	\$2,520.00	\$3,150.00	\$784,137.24
Rebate	(13,738.65)	(1,557.51)	(47.31)	(59.14)	(15,402.61)
Net Collected	<u>\$686,928.59</u>	<u>\$76,242.49</u>	<u>\$2,472.69</u>	<u>\$3,090.86</u>	<u>\$768,734.63</u>
Duplicate Amount	\$2,504,334.33	\$749,800.00	\$17,980.00	\$22,475.00	\$3,294,589.33
Additions		400.00	12.00	15.00	427.00
Exonerations	(9,302.89)	(41,400.00)	(520.00)	(650.00)	(51,872.89)
Revised Duplicate	\$2,495,031.44	\$708,800.00	\$17,472.00	\$21,840.00	\$3,243,143.44
Amount Paid to Date	(1,128,945.77)	(135,800.00)	(5,024.00)	(6,280.00)	(1,276,049.77)
Balance Due - 8/31/16	<u>\$1,366,085.67</u>	<u>\$573,000.00</u>	<u>\$12,448.00</u>	<u>\$15,560.00</u>	<u>\$1,967,093.67</u>
Total Assessment		3,749	4,495	4,495	
Additions		2	3	3	
Exoneration Requests		(207)	(130)	(130)	
Amount Paid to Date		(679)	(1,256)	(1,256)	
Unpaid Bills - 8/31/16		<u>2,865</u>	<u>3,112</u>	<u>3,112</u>	

SOUTH MANHEIM TOWNSHIP

	<u>Real Estate</u>	<u>Occupation</u>	<u>Act 511</u>	<u>Act 679</u>	<u>Total Collections</u>
Face	\$1,379,893.55	\$73,000.00	\$2,624.00	\$3,280.00	\$1,458,797.55
Rebate	(26,995.75)	(1,460.00)	(50.32)	(62.90)	(28,568.97)
Net Collected	<u>\$1,352,897.80</u>	<u>\$71,540.00</u>	<u>\$2,573.68</u>	<u>\$3,217.10</u>	<u>\$1,430,228.58</u>
Duplicate Amount	\$3,172,328.72	\$375,600.00	\$7,512.00	\$9,390.00	\$3,564,830.72
Additions		3,600.00	72.00	90.00	3,762.00
Exonerations		(95,000.00)	(168.00)	(210.00)	(95,378.00)
Revised Duplicate	\$3,172,328.72	\$284,200.00	\$7,416.00	\$9,270.00	\$3,473,214.72
Amount Paid to Date	(1,816,488.43)	(103,600.00)	(3,804.00)	(4,755.00)	(1,928,647.43)
Balance Due - 8/31/16	<u>\$1,355,840.29</u>	<u>\$180,600.00</u>	<u>\$3,612.00</u>	<u>\$4,515.00</u>	<u>\$1,544,567.29</u>
Total Assessment		1,878	1,878	1,878	
Additions		18	18	18	
Exoneration Requests		(475)	(42)	(42)	
Amount Paid to Date		(518)	(951)	(951)	
Unpaid Bills - 8/31/16		<u>903</u>	<u>903</u>	<u>903</u>	

LANDINGVILLE BOROUGH

	<u>Real Estate</u>	<u>Occupation</u>	<u>Act 511</u>	<u>Act 679</u>	<u>Total Collections</u>
Face	\$56,035.35	\$3,800.00	\$136.00	\$170.00	\$60,141.35
Rebate	(1,106.12)	(76.00)	(2.56)	(3.20)	(1,187.88)
Net Collected	<u>\$54,929.23</u>	<u>\$3,724.00</u>	<u>\$133.44</u>	<u>\$166.80</u>	<u>\$58,953.47</u>
Duplicate Amount	\$82,924.38	\$26,000.00	\$520.00	\$650.00	\$110,094.38
Additions	0.00	1,200.00	24.00	30.00	1,254.00
Exonerations	0.00	(5,400.00)	0.00	0.00	(5,400.00)
Revised Duplicate	<u>\$82,924.38</u>	<u>\$21,800.00</u>	<u>\$544.00</u>	<u>\$680.00</u>	<u>\$105,948.38</u>
Amount Paid to Date	<u>(72,673.35)</u>	<u>(5,800.00)</u>	<u>(224.00)</u>	<u>(280.00)</u>	<u>(78,977.35)</u>
Balance Due - 8/31/16	<u>\$10,251.03</u>	<u>\$16,000.00</u>	<u>\$320.00</u>	<u>\$400.00</u>	<u>\$26,971.03</u>
Total Assessment		130	130	130	
Additions		6	6	6	
Exoneration Requests		(27)	0	0	
Amount Paid to Date		<u>(29)</u>	<u>(56)</u>	<u>(56)</u>	
Unpaid Bills - 8/31/16		<u>80</u>	<u>80</u>	<u>80</u>	

PORT CLINTON BOROUGH

	<u>Real Estate</u>	<u>Occupation</u>	<u>Act 511</u>	<u>Act 679</u>	<u>Total Collections</u>
Face	\$80,769.62	\$5,600.00	\$228.00	\$285.00	\$86,882.62
Rebate	(1,586.96)	(112.00)	(4.32)	(5.40)	(1,708.68)
Net Collected	<u>\$79,182.66</u>	<u>\$5,488.00</u>	<u>\$223.68</u>	<u>\$279.60</u>	<u>\$85,173.94</u>
Duplicate Amount	\$144,521.20	\$31,200.00	\$624.00	\$780.00	\$177,125.20
Additions	0.00	0.00	0.00	0.00	0.00
Exonerations	0.00	(9,200.00)	(12.00)	(15.00)	(9,227.00)
Revised Duplicate	<u>\$144,521.20</u>	<u>\$22,000.00</u>	<u>\$612.00</u>	<u>\$765.00</u>	<u>\$167,898.20</u>
Amount Paid to Date	<u>(99,176.31)</u>	<u>(6,600.00)</u>	<u>(304.00)</u>	<u>(380.00)</u>	<u>(106,460.31)</u>
Balance Due - 8/31/16	<u>\$45,344.89</u>	<u>\$15,400.00</u>	<u>\$308.00</u>	<u>\$385.00</u>	<u>\$61,437.89</u>
Total Assessment		156	156	156	
Additions		0	0	0	
Exoneration Requests		(46)	(3)	(3)	
Amount Paid to Date		<u>(33)</u>	<u>(76)</u>	<u>(76)</u>	
Unpaid Bills - 8/31/16		<u>77</u>	<u>77</u>	<u>77</u>	

The Treasurer's Reports for August, 2016 were presented by Mr. Jacoby and any questions presented to Mrs. Umphrey. The August 2016 Tax Collectors and Realty Transfer Taxes in the amount of \$9,278.29; after a 2% commission deduction of \$189.35. On motion of Mrs. Ulsch, seconded by Mrs. Hess, the Treasurer's Reports and Tax Collector Realty Transfer Reports were received and filed. A roll call vote was taken and all voted yes.

President Jacoby then called for public comments and received none.

Agenda #7. Guests this evening were Mr. Scott Kramer & Attorney Robert Moore. Mr. Kramer provided the Board documents and reviewed the project refinancing of the General Obligation Note Series of 2014. He explained Riverview Bank offered the best rate with an expecting closing date of October 24, 2016. Attorney Moore read the attached resolution regarding the authorization and issuance of the General Obligation Note Series of 2014.

The School Board, on motion of Mrs. McGoey, seconded by Mrs. McGarry approved refinancing the General Obligation Note Series of 2014 with Riverview Bank. A verbal roll call vote was taken. All directors voted aye (8-0). Motion passed.

As per Riverview Bank's request to open an account at Riverview Bank, at this time the Committee recommended opening an account.

The School Board, on motion of Mrs. Strauch, seconded by Mrs. Hess approved opening an account at Riverview Bank. A verbal roll call vote was taken. All directors voted aye (8-0). Motion passed.

At this time Mr. Jacoby announced an executive session for a student issue. Attending this session: Board Directors, Mrs. Felker and Mr. Buletza.

Prior to the start of the Committee meetings on September 14th, there were three presentations to the full Board:

- 1) Mr. Tom Kuba and Mrs. Krystan Felty-Kuba addressed the Board regarding their concerns with the safety of their child's assigned bus stop and requested a change in the bus route along with the creation of an additional stop. Also present were Mrs. Jill Felty and Mrs. Robin Biever. Mr. and Mrs. Kuba provided the Board with information regarding the location of the current bus stop options available and their concerns with the amount of traffic and lack of sidewalks. They requested a change in the bus route to create a stop adjacent to their property. The Board thanked Mr. and Mrs. Kuba, stating they would discuss the matter.
- 2) Mr. Zachary K. Pearce, PSBA Member Service Manager, presented a proposal for conducting a superintendent's search. Board members received a hand-out of PSBA's search options and costs to consider.
- 3) Dr. Edward Albert, PARSS Assistant Executive Director, and Dr. Woodrow Sites, PARSS Administrative Assistant, presented a proposal for conducting a superintendent's search. Board members received a hand-out of PARSS's search options and costs to consider.

The following **REPORT OF THE STUDENT ACTIVITIES COMMITTEE** was presented by Mrs. Hess:

The Student Activities Committee met September 14, 2016. In attendance were Directors:

- Mrs. Sandy Hess
- Mrs. Melissa Strauch
- Mrs. Rebecca Sterner Ulsh
- Mr. Kevin Weiser

Also present were:

➤ Visitors:

Mr. Brian Dwyer  
Mr. Chuck Grabusky  
Mr. Jay Newswanger  
Ms. Shea Singley

➤ Administrators listed below:

Mr. Matt Buletza  
Mr. Matt Horoschak  
Dr. Susan Morgan  
Mrs. René Reese  
Mr. Dennis Siket  
Mrs. Sarah Yoder  
➤ Athletic Director Mr. Scott Buffington  
➤ Solicitor Attorney James Caravan  
➤ Business Manager Mrs. Kim Umphrey  
➤ Superintendent Mrs. Lorraine Felker

The following are the minutes of the meeting together with any recommendations for Board consideration:

1. The facilities requests as presented are recommended for approval.

The School Board, on motion of Mrs. Hess, seconded by Mr. Felty, approved facilities requests as presented. Motion carried unanimously.

2. The Committee recommends accepting the resignation of Mr. Roman M. Baran as Junior High Girls Basketball Volunteer Coach and Varsity Girls Basketball Assistant Coach.

The School Board, on motion of Mrs. Hess, seconded by Mrs. McGarry, approved the resignation of Mr. Roman M. Baran as Junior High Girls Basketball Volunteer Coach and Varsity Girls Basketball Assistant Coach. Motion carried unanimously.

3. The Committee recommends accepting the resignation of Ms. Courtney Faust as Assistant Softball Coach.

The School Board, on motion of Mrs. Hess, seconded by Mrs. McGoey, approved the resignation of Ms. Courtney Faust as Assistant Softball Coach. Motion carried unanimously.

4. The Committee recommends the appointment of Mr. Ryan Wehr as Varsity Girls Basketball Assistant Coach.

The School Board, on motion of Mrs. Hess, seconded by Mrs. Ulsh, approved the appointment of Mr. Ryan Wehr as Varsity Girls Basketball Assistant Coach. Roll call vote: All voted yes.

5. The Committee recommends the appointment of Mr. Zachary Hubler as Volunteer Boys Soccer Coach for the 2016 season.

The School Board, on motion of Mrs. Hess, seconded by Mrs. McGarry, approved the appointment of Mr. Zachary Hubler as Volunteer Boys Soccer Coach for the 2016 season. Motion carried unanimously.

6. The Committee recommends the appointment of Ms. Courtney Faust as Volunteer Softball Coach for the 2016 season.

The School Board, on motion of Mrs. Hess, seconded by Mr. Weiser, approved the appointment of Ms. Courtney Faust as Volunteer Softball Coach for the 2016 season. Motion carried unanimously.

7. The Committee recommends accepting the resignation of Ms. Alyssa Miller as lifeguard and Pool Co-Director.

The School Board, on motion of Mrs. Hess, seconded by Mrs. McGoey, approved the resignation of Ms. Alyssa Miller as lifeguard and Pool Co-Director. Motion carried unanimously.

8. The Committee was informed that at the September 30<sup>th</sup> football game, the 1991 State Championship Football team will be recognized. Additionally, alumni will participate with the band and cheerleaders.
9. The Committee recommends accepting the resignation of Mr. Kevin Sterner as Head Wrestling Coach for the 2016-17 season.

The School Board, on motion of Mrs. Hess, seconded by Mrs. Ulsh, approved the resignation of Mr. Kevin Sterner as Head Wrestling Coach for the 2016-17 season. Motion carried unanimously.

10. The Committee recommends the appointment of Ms. Caitlyn McGarry to be a Volunteer Fall Swim Coach for the 2016 season.

The School Board, on motion of Mrs. Hess, seconded by Mrs. Strauch, approved the appointment of Ms. Caitlyn McGarry to be a Volunteer Fall Swim Coach for the 2016 season. Ayes: 7, Nays: 0, Abstain: 1 (Mrs. McGarry). Motion passed.

11. The facilities requests as presented are recommended for approval.

The School Board, on motion of Mrs. Hess, seconded by Mrs. McGarry, approved the addenda facilities requests as presented. Motion carried unanimously.

12. The Committee recommends the rates for Extra-Curricular Activities for School Year 2016-2017 as presented.

The School Board, on motion of Mrs. Hess, seconded by Mr. Felty, approved the rates for Extra-Curricular Activities for School Year 2016-2017 as presented. Roll call vote: All voted yes.

The following **REPORT OF THE SCHOOL PLANT COMMITTEE** was presented by Mrs. McGoey:

The School Plant Committee met September 14, 2016. In attendance were Directors:

- Mrs. Diana McGoey
- Mrs. Crystal McGarry
- Mrs. Jennifer Stoyer
- Mr. Kevin Weiser

Also present were:

➤ Visitors:

Mr. Brian Dwyer  
Mr. Chuck Grabusky  
Mr. Jay Newswanger  
Ms. Shea Singley

➤ Administrators listed below:

- Mr. Matt Buletza  
Mr. Matt Horoschak  
Dr. Susan Morgan  
Mrs. René Reese  
Mr. Dennis Siket  
Mrs. Sarah Yoder
- Building and Grounds Supervisor Mr. Ken Albitz
  - Solicitor Attorney James Caravan
  - Business Manager Mrs. Kim Umphrey
  - Superintendent Mrs. Lorraine Felker

The following are the minutes of the meeting together with any recommendations for Board consideration:

1. The Committee recommends acceptance of Mrs. Shirley Reigle's intent to retire effective May 31, 2017.

The School Board, on motion of Mrs. McGoey, seconded by Mrs. McGarry, approved Mrs. Shirley Reigle's intent to retire effective May 31, 2017. Motion carried unanimously.

2. The Committee recommends approval of the unpaid leave requests as follows:

Ms. Meghann Killian	MS Cafeteria Aide	1 day: October 20, 2016
Mrs. Janet Sattizahn	MS Head Cook	2 days: September 29 & 30, 2016

The School Board, on motion of Mrs. McGoey, seconded by Mr. Weiser, approved the unpaid leave requests of Ms. Killian and Mrs. Sattizahn. Motion carried unanimously.

3. The final invoice for the MS sump project from AEM in the amount of \$592.50 is recommended for payment.

The School Board, on motion of Mrs. McGoey, seconded by Mr. Weiser, approved the final payment invoice for the MS sump project from AEM in the amount of \$592.50. Roll call vote: All voted yes.

4. The following additions to the 2016-17 Substitute Roster are recommended:

Mrs. Patricia Naus	Secretary
Mrs. Eileen Maberry	Cafeteria and Study Hall Monitor

The School Board, on motion of Mrs. McGoey, seconded by Mrs. McGarry, approved Mrs. Naus and Mrs. Maberry to the 2016-17 Substitute Roster. Motion carried unanimously.

5. Building & Grounds Supervisor Albitz shared the following building repairs and issues:
  - a. Stadium sound system failed during Meet the Hurricanes Night. The speakers and wiring were replaced. The new speakers have separate volume controls and offer greater flexibility.
  - b. The District Office air conditioning part should be delivered tomorrow.
  - c. The auto transfer on the EC generator must be replaced. A manual override was installed while waiting for parts.
  - d. There are various air conditioning problems throughout the buildings that are currently being addressed.
6. Committee members noted a problem with a hot water faucet in the Women's restroom in Rotary Field.
7. Committee members asked about the status of the annual Facilities Review document. Superintendent Felker explained the document will be updated early next year, some work has been completed while other items have not.

The following **REPORT OF THE EDUCATION COMMITTEE** was presented by Mr. Felty:

The Education Committee met on September 14, 2016. In attendance were Directors:

- Mr. Eric Felty
- Mrs. Diana McGoey
- Mrs. Melissa Strauch
- Mrs. Rebecca Sterner Ulsh



Also present were:

- Visitors:
  - Mr. Chuck Grabusky
  - Mr. Jay Newswanger
  - Ms. Shea Singley
- Administrators listed below:
  - Mr. Matt Buletza
  - Mr. Matt Horoschak
  - Dr. Susan Morgan
  - Mrs. René Reese
  - Mr. Dennis Siket
  - Mrs. Sarah Yoder
- Solicitor Attorney James Caravan
- Business Manager Mrs. Kim Umphrey
- Superintendent Mrs. Lorraine Felker

The following are the minutes of the meeting together with any recommendations for Board consideration:

1. The following Policy actions are recommended:
  - a. Review policies listed below:
    - 249 Bullying/Cyberbullying
    - 301 Creating a Position                      Retire current 401 and 501
    - 302 Employment of Superintendent
    - 303 Employment of Administrators
    - 304 Employment of Employees              Retire current 404 and 504
  - b. Policy Revisions as listed:
    - 113.2 Behavior Support
    - 246 Student Wellness
    - 247 Hazing
  - c. New Policy Adoptions as listed:
    - 113.3 Screening and Evaluations for Students with Disabilities
    - 113.4 Confidentiality of Special Education Student Information
    - 113.5 Testing
    - 823 Naloxone

The School Board, on motion of Mr. Felty, seconded by Mrs. McGoey, approved the above Policy actions a. through c. listed above. Roll call vote: All voted yes.

2. The Committee recommends accepting the resignation of Mrs. Laura Reed as paraprofessional effective August 24, 2016.

The School Board, on motion of Mr. Felty, seconded by Mrs. McGarry, approved the resignation of Mrs. Laura Reed as paraprofessional effective August 24, 2016. Motion carried unanimously.

3. The Committee recommends approval of the unpaid leave request of Ms. Michelena R. Smith for 2 days, October 31 and November 1, 2016.

The School Board, on motion of Mr. Felty, seconded by Mrs. McGarry, approved the unpaid leave request of Ms. Michelena R. Smith for 2 days, October 31 and November 1, 2016. Motion carried unanimously.

4. The Committee recommends the appointment of Mrs. Laurie Gosch as Highly-Qualified paraprofessional at the contracted probationary rate effective August 30, 2016.

The School Board, on motion of Mr. Felty, seconded by Mrs. Strauch, approved the appointment of Mrs. Laurie Gosch as Highly-Qualified paraprofessional at the contracted probationary rate effective August 30, 2016. Roll call vote: All voted yes.

5. The Committee reviewed the 3<sup>rd</sup>-day enrollment data for the 2016-17 school year. Overall enrollment has declined by about 2% which is about half the decline from the previous year.
6. Adoption of the Resolution to Amend the Articles of Incorporation for the Schuylkill County Area Vocational-Technical School Authority as presented is recommended.

The School Board, on motion of Mr. Felty, seconded by Mrs. McGoey, approved adopting the Resolution to Amend the Articles of Incorporation for the Schuylkill County Area Vocational-Technical School Authority as presented. Roll call vote: All voted yes.

7. Superintendent Felker informed the Committee the District is in compliance with IDEA as per the recent review completed by the PA Department of Education.
8. The Committee was updated on the Active Shooter Drill recently completed in collaboration with the Schuylkill Haven Police Department. It was an excellent learning experience for everyone.
9. Middle School Principal Mr. Matthew Bulezta informed the Committee of an Artist in Residence project getting started in grades 5 through 7. He anticipated a student presentation to the Board within the next few months.
10. The Committee recommends the ratification of the appointment of Ms. Kelsey Hartz as Elementary Life Skills Teacher at Step 2, MS effective August 19, 2016.

The School Board, on motion of Mr. Felty, seconded by Mrs. Ulsh, approved the ratification of the appointment of Ms. Kelsey Hartz as Elementary Life Skills Teacher at Step 2, MS effective August 19, 2016. Roll call vote: All voted yes.

11. The Committee recommends the appointment of Mrs. Aprile Goehring as mentor to Ms. Kelsey Hartz for the 2016-17 school year.

The School Board, on motion of Mr. Felty, seconded by Mrs. McGoey, approved the appointment of Mrs. Aprile Goehring as mentor to Ms. Kelsey Hartz for the 2016-17 school year. Roll call vote: All voted yes.

12. The Committee recommends approval of the discipline agreement for Middle School Student #5313 as presented.

The School Board, on motion of Mr. Felty, seconded by Mrs. Ulsh, approved the discipline agreement for Middle School Student #5313 as presented. A verbal roll call was taken: Ayes: 7, Nays: 0, Abstain: 1 (Mr. Weiser). Motion passed.

13. Attorney Caravan read the following statements as a result to a discipline matter to Student No. 4652:

It is recommended that the Board order the following with respect to Student No. 4652, concerning a discipline matter that has been conducted by the Board:

1. The Student is in violation of Board Policy No. 218.1.

2. The Board makes no finding with respect to whether the Student is in violation of Section 1317.2 of the Public School Code.
3. The Student shall serve an out-of-school suspension of ten (10) days.
4. The Student shall serve an additional in-school suspension until the end of the first quarter of the 2016 – 2017 school year.
5. The Student shall be subject to other restrictions and requirements, as will be set forth in the written decision of the Board.

The School Board, on motion of Mr. Felty, seconded by Mr. Weiser, approved the above listed items, numbered 1.) through 5.) with respect to the discipline matter to Student No. 4652. A verbal roll call was taken. Aye: 7 Nay: 0 Abstain: 1 (Mrs. McGoey). Motion carried.

The following **REPORT OF THE FINANCE COMMITTEE** was presented by Mrs. McGarry:

The Finance Committee met September 14, 2016. In attendance were Directors:

- Mrs. Crystal McGarry
- Mr. Eric Felty
- Mrs. Sandy Hess
- Mrs. Jennifer Stoyer

Also present were:

- |   |   |
|---|---|
| <ul style="list-style-type: none"> <li>➤ Visitors:</li> <li>Mr. Chuck Grabusky</li> <li>Mr. Jay Newswanger</li> <li>Ms. Shea Singley</li> </ul> | <ul style="list-style-type: none"> <li>➤ Administrators listed below:</li> <li>Mr. Matt Buletza</li> <li>Mr. Matt Horoschak</li> <li>Dr. Susan Morgan</li> <li>Mrs. René Reese</li> <li>Mr. Dennis Siket</li> <li>Mrs. Sarah Yoder</li> <li>➤ Solicitor Attorney James Caravan</li> <li>➤ Business Manager Mrs. Kim Umphrey</li> <li>➤ Superintendent Mrs. Lorraine Felker</li> </ul> |
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The following are the minutes of the meeting together with any recommendations for Board consideration:

1. The Committee recommends creation of the Lewis J. and Frederick M. Koch Scholarship with the Schuylkill Area Community Foundation as per the bequest of Mr. Frederick Koch.

The School Board, on motion of Mr. Felty, seconded by Mrs. Hess, approved the creation of the Lewis J. and Frederick M. Koch Scholarship with the Schuylkill Area Community Foundation as per the bequest of Mr. Frederick Koch. Roll call vote: All voted yes.

2. The Committee authorizes the closure of the 2012 Restricted Educational Fund held in Vist with a current balance of approximately \$21,096.14.

The School Board, on motion of Mr. Felty, seconded by Mr. Weiser, approved the closure of the 2012 Restricted Educational Fund held in Vist with a current balance of approximately \$21,096.14. Roll call vote: All voted yes.

3. Business Manager Mrs. Kim Umphrey updated the Committee on the upcoming audit.

4. The bills for the month of September are presented and recommended for payment.

The School Board, on motion of Mrs. Stoyer, seconded by Mrs. McGoey, approved payment of bills for the month of July and August. Roll call vote: All voted yes.

The following **REPORT AND MEMORANDUM OF THE SUPERINTENDENT** was presented by Mrs. Felker:

Statistical information, activities accounts and an administration report was included in board member packets.

At this time Mr. Jacoby announced an executive session for a student discipline. Attending this session: Board Directors, Mrs. Felker, Mrs. Yoder and Mr. Siket.

Meeting adjourned with motion by Sandy Hess and second by Diana McGoey at 9:20 pm.

Respectively submitted,

Eric R. Felty  
School Board Secretary

jmg

**TENTATIVE Facilities Requests  
SEPTEMBER 2016**

SUBJECT	LOCATION	START	END
<i>Recurrence: (none) 22 item(s), 22 unread</i>			
TENTATIVE: Artists in Motion (Rehearsal)	Zwerling Auditorium/3 Classrooms	Tue 6/6/2017 4:00 PM	Tue 6/6/2017 9:00 PM
TENTATIVE: Artists in Motion (Rehearsal)	Zwerling Auditorium/3 Classrooms	Wed 6/7/2017 4:00 PM	Wed 6/7/2017 9:00 PM
TENTATIVE: Artists in Motion (Rehearsal)	Zwerling Auditorium/3 Classrooms	Thu 6/8/2017 4:00 PM	Thu 6/8/2017 9:00 PM
TENTATIVE: Artists in Motion Concert (3:00 pm)	Zwerling Auditorium/3 Classrooms	Sun 6/11/2017 4:00 PM	Sun 6/11/2017 10:00 PM
TENTATIVE: Artists in Motion Concert (6:00 pm)	Zwerling Auditorium/3 Classrooms	Sat 6/10/2017 4:00 PM	Sat 6/10/2017 10:00 PM
TENTATIVE: Biddy Wrestling practice	HS Wrestling Rm (M->F when available)	Fri 4/28/2017 6:00 PM	Fri 4/28/2017 8:00 PM
TENTATIVE: Biddy Wrestling booster meeting	HS Classroom 102 (1st Mon - Nov->April)	Mon 11/7/2016 6:00 PM	Mon 11/7/2016 8:00 PM
TENTATIVE: Biddy Wrestling practice	HS Wrestling Rm (Mon->Fri when avail)	Fri 11/18/2016 6:00 PM	Fri 11/18/2016 8:00 PM
TENTATIVE: Biddy Wrestling registration	Elementary Center Lobby	Wed 11/9/2016 7:00 PM	Wed 11/9/2016 8:00 PM
TENTATIVE: Biddy Wrestling registration	Elementary Center Lobby	Thu 10/13/2016 7:00 PM	Thu 10/13/2016 8:00 PM
TENTATIVE: Biddy Wrestling registration	Elementary Center Lobby	Wed 10/12/2016 7:00 PM	Wed 10/12/2016 8:00 PM
TENTATIVE: HS Boys Soccer Booster Club Meeting	HS Cafeteria	Thu 9/15/2016 7:00 PM	Thu 9/15/2016 9:00 PM
TENTATIVE: HS Boys Soccer Booster Club Meeting	HS Cafeteria	Thu 10/20/2016 7:00 PM	Thu 10/20/2016 9:00 PM
TENTATIVE: HS Boys Soccer Booster Club Meeting	HS Cafeteria	Thu 11/17/2016 7:00 PM	Thu 11/17/2016 9:00 PM
TENTATIVE: Midget Football recognition	Rotary Field at halftime (free admission)	Fri 10/21/2016 8:00 PM	Fri 10/21/2016 8:30 PM
TENTATIVE: RAIN DATE: SH Halloween Parade	HS/EC Parking Lots & grass area to register	Sun 10/30/2016 4:00 PM	Sun 10/30/2016 7:45 PM
TENTATIVE: Rotary Club - Kaufman's Chicken BBQ Sale	HS Cafeteria & Parking area outside cafe	Wed 9/21/2016 2:00 PM	Wed 9/21/2016 6:00 PM
TENTATIVE: Rotary Club - Potato prep	HS Cafeteria including oven use	Tue 9/20/2016 6:00 PM	Tue 9/20/2016 8:00 PM
TENTATIVE: Schuykill County Chorus Society - practice	Zwerling Auditorium/Band Room/Lobby	Thu 5/18/2017 6:30 PM	Thu 5/18/2017 8:30 PM
TENTATIVE: Schuykill County Chorus Society (3:00pm)	Zwerling Auditorium/Band Room/Lobby	Sun 5/21/2017 1:30 PM	Sun 5/21/2017 6:00 PM
TENTATIVE: SH Halloween Parade	HS/EC Parking Lots & grass area to register	Tue 10/25/2016 4:00 PM	Tue 10/25/2016 7:45 PM
TENTATIVE: Youth Soccer Recognition Night	Rotary Field (free admission)	Thu 11/3/2016 5:30 PM	Thu 11/3/2016 6:00 PM

9/14/2016 2:39 PM

**ADDENDUM Facilities Requests  
SEPTEMBER 2016**

SUBJECT	LOCATION	START	END
ADDENDUM: SH Recreation Basketball Program (Games)	MS Gym (Saturdays: Dec 10-Feb 4)	Sat 12/10/2016 12:00 PM	Sat 12/10/2016 5:00 PM
ADDENDUM: SH Recreation Basketball Program (Practice)	MS Gym (Nov 12 & 26, 2016)	Sat 11/12/2016 12:00 PM	Sat 11/12/2016 5:00 PM
ADDENDUM: SH Recreation Dept Basketball Tournament (Boys)	MS Gym (Fireworks Family Funnlight)	Sat 2/11/2017 5:00 PM	Sat 2/11/2017 10:00 PM
ADDENDUM: SH Recreation Dept Basketball Tournament (Boys)	MS Gym (Fireworks Family Fun Night)	Sun 2/12/2017 8:00 AM	Sun 2/12/2017 9:00 PM
ADDENDUM: SH Recreation Dept Basketball Tournament (Boys)	MS Gym (Fireworks Family Fun Night)	Mon 2/13/2017 1:30 PM	Mon 2/13/2017 9:00 PM
ADDENDUM: SH Recreation Dept Basketball Tournament (Girls)	MS Gym (Fireworks Family Fun Night)	Fri 2/17/2017 5:00 PM	Fri 2/17/2017 10:00 PM
ADDENDUM: SH Recreation Dept Basketball Tournament (Girls)	MS Gym (Fireworks Family Fun Night)	Sat 2/18/2017 8:00 AM	Sat 2/18/2017 9:00 PM
ADDENDUM: SH Recreation Dept Basketball Tournament (Girls)	MS Gym (Fireworks Family Fun Night)	Sun 2/19/2017 1:30 PM	Sun 2/19/2017 9:00 PM

9/21/2016 4:42 PM